

Internal Quality Assurance Cell (IQAC) PCM SD College for Women

College Academic Calendar & Year plan 2025-2026

Month	Duration	Programs(General)	Organizing department/ Club/ Association/ Unit
July - 2025	2 nd Week	Hawan	Deptt of Home Science & Hospitality Team
		Allotment of Timetable	Timetable Committee
		LMS Workshop for Faculty	LMS Committee
	3 rd Week	Commencement of classes	
		Induction Program for Freshers	IQAC & Anti Ragging Cell
	4 th Week	LMS Workshop for Students	LMS Committee
		1 st Meeting IQAC	IQAC
	28 th July	Students Enrollment in MOOC Courses/Skill Oriented Courses	MOOC Committee/Skill Courses Committee
		World Hepatitis Day	Guest Lecture /Health Check Up Camp Deptt of Home Science
		Submission of Teaching Plans to IQAC	Heads of Departments
		Submission of Departments Semester Activity Calendar as per College Academic Calendar to IQAC	Heads of Departments
	August - 2025	1 st Week	Creative Knots of Love: Rakhi Exhibition
2 nd Week		Independence Day	NCC & Central Association
		Teej Celebration	Department of Punjabi & Youth Club
3 rd Week		Fresher Party	Central Association
		Mentor Mentee Allotment	Mentor Mentee Committee
		Office Bearer Selection	Central Association & Youth Club
20 th August		Awareness Rally on Sadbhavana Diwas	NSS



September - 2025	4 th Week	Talent Hunt	Youth Club
		YouthPreneur 2025: Ideas that Inspire	Incubation Cell and Institution Innovation Council
		International & National Seminars /Webinars /Workshops	Departments
	1 st Week (5 th September)	Teacher's Day	Central Association
	2 nd Week (8 th September)	Literacy Drive (on International Literacy Day in Adopted Villages)	Unnat Bharat Abhiyaan Cell
		14 th September	Readers are Leaders: A Book Fair for Bright Minds
	3 rd Week (16 th September)	Bhasha Hi Pehchaan Hai - (Felicitation of Hindi writers on Hindi Diwas & Declamation /Poetry Competition)	Department of Hindi and Department of Education
		National Webinar on Save Environment (on World Ozone Day)	Department of Science & ECO Club
	4 th Week (27 th September)	Visit to Historical Place (on World Tourism Day)	Trip/Tour Committee
		Submission of Annual Report 2024-25 to IQAC	Annual Report Committee
2 nd Meeting IQAC		IQAC	
International & National Seminars /Webinars /Workshops		Departments	
October - 2025	1 st Week (2 nd October)	Swachh Bharat, Swasth Bharat Swachhta Abhiyan (15th September – 2nd October): A Tribute to Mahatma Gandhi	NCC NSS UBA
	2 nd Week (10 th October)	Mind Matters: Let's Talk, Let's Heal (Awareness Program on World Mental Health Day)	Department of Psychology
	11 th October	Empowered Girls, Empowered Future (Rally/Nukkad Natak on International Day of Girl Child)	Women Empowerment Cell and Rotaract Club
		Eco-Friendly Diwali Celebration	Central Association & Youth Club



		Eco-Friendly Diwali: Roshan Dil, Swachh Vatavaran (Pledge Ceremony & Awareness Posters- Say no to firecrackers)	Eco Club & Deptt. Of Fine Arts	
		Ujjwal Utsav: A Diwali Exhibition of Light, Fragrance & Art by Young Creators	Incubation Cell Deptt. Of FD Deptt of Home Science Deptt of Science	
	3 rd Week (16 th October)	From Punjab to Andhra: A Culinary Journey of Cultures (Interstate Traditional Food Exhibition on World Food Day)	Cultural Exchange Committee under Ek Bharat, Shreshtha Bharat Program	
		Feedback Collection	Feedback Committee	
	4 th Week (31 st October)	Awareness Campaign on National Integration Day	NSS Youth Club	
	As per GNDU Notification	Youth Festival	Youth Club	
		Remedial Classes/Examination	Examination Committee	
		International& National Seminars /Webinars /Workshops	Departments	
November - 2025	1 st week (7 th November)	Swasth Nari, Swasth Samaj: Mammography Camp" On Cancer Awareness Day	Rotaract Club Women Empowerment Cell Unnant Bharat Cell (Medical Camp in Adopted Villages)	
	2 nd Week (11 th November)	National Seminar/ Webinar //Hackathon On World Science Day	Deptt. Of Science	
	3 rd week	Calm Minds, Confident Minds: Pre-Exam Wellness Week On Observance of World Stress Awareness Day	Deptt. Of Psychology	
	4 th week	Checking Attendance Register	Incharges	
	(26 th November)		Voice of Youth: Youth Parliament on Constitution Day	Department of Political Science
			FDP for Teaching Staff	IQAC/Research Committee
			International& National Seminars /Webinars /Workshops	Departments



December-2025	1 st Week 01 December	Guest Lecture on World Aids Day	Red Cross Cell
	2 nd Week	3 rd Meeting IQAC	IQAC
	10 th December	Debate competition on Human Right Day	Department of Political Science
	14 th December	Save Energy Campaign On National Energy Conservation Day	Eco Club and Department of Science
	3 rd Week	Finalization of AQAR 2024-25 NIRF and AISHE Data for Submission	IQAC Coordinator NIRF Nodal Officer AISHE Nodal Officer Heads of Departments
		Submission of Proposal to apply for New Courses in Next Session to Head of Institution	
	4 th week (22 nd December)	Workshop/Seminar National Mathematics Day	Department of Mathematics
		Faculty /Students Workshop/Seminar on IPR	IPR Cell
	27 th Dec to 10 th Jan 2026	Winter Holidays	
	January-2026	2 nd Week (11 th January 2026)	Starting of Classes
12 th January		Igniting Young Minds: The Vivekananda Way Debate /Yuva Sawad on Swami Vivekananda Jayanti	Vivekananda Study Centre Youth Club
		Lohri Dhiyaan Di Celebration	Women Empowerment Cell Rotaract Club Deptt. Of Punjabi
3 rd Week		Hands-on training & Skill Development Program	Institution Innovation Council and Incubation Cell in Association with Department
4 th Week		Basant Panchmi	Deptt. Of Home Science Central Association
23 rd January 2026		Awareness Rally on Parakram Diwas	NCC



February-2026	24 th January 2026	Medical Check Up Camp On National Girl Child Day	NSS/UBA
	25 th January-2026	National Voters Day	Sweep Committee Deptt of Political Science
	26 th January 2026	Republic Day Celebration	NCC
	30 th January 2026	Martyrs' Day	Central Association
	1 st Week	International & National Seminars /Webinars /Workshops	Departments
		Workshop - Competition on Artistic skill	Deptt. Of Fine Arts
	2 nd week	Fete	Fete Incharge & Team
		Abhinandan 2026 Alumni Meet	Alumni Association
	3 rd Week	Photo shoot Competition	Mass Communication and T.V video production
		4 th Meeting IQAC	IQAC
	4 th Week	Fashionista	Deptt. Of Fashion Designing
		Science Exhibition/Hackathon On National Science Day	Deptt of Science
28 th Feb 2026	International & National Seminars /Webinars /Workshops	Departments	
March-2026	1 st Week	Plantation Drive	NCC/Eco Club
	4 th March 2026	Holi Celebration	Youth club Central Association, Deptt of Home Science
		Guest lecture/Awareness Program on International Women's Day	Women Empowerment Cell Rotaract Club
	8 th Mar-2026	Guest Lecture on World Consumer Rights Day	Deptt. Of Political Science



		Placement Drive	Placement Cell
		Mat Pita Santan Divas	Parent Teacher Association
		Parent Teacher Meet	Parent Teacher Association
	3 rd Week	Remedial/Extra Classes For weak and Meritorious students	Departments
		Feedback Collection	Feedback Committee
	23 rd March 2026	Martyrs' Day : A Salute to Bhagat Singh, Rajguru, and Sukhdev	NCC Department of History
	4 th Week	Mid Semester Exams	Examination Committee
		International & National Seminars /Webinars /Workshops	Departments
April-2026	1 st Week	Prize Distribution Function	Incharge of Function & team
		Convocation Ceremony	Incharge of Function & team
	2 nd Week	Skill oriented /Add on Exams	Skill Courses Committee
		Checking of Attendance Register	Incharges
	3 rd Week	Farewell: Outgoing Students	Central Association
	4 th Week	Free Short-term Courses as Career Counselling for School Students	Departments
May- 2026	1 st Week	5 th Meeting IQAC	IQAC
	2 nd Week	Submission of Departmental/ Club Activities Report	Departments/Clubs
	3 rd Week	Submission of Annual Teachers Academic Audit Report to IQAC	Faculty
		Submission of Stock Register for Checking to Head of Institution	Departments



	Professional Development Program for Teaching and Non-teaching.	IQAC
	Final Semester examination	

Important Instructions

1. All Heads of Departments are required to organize minimum two international and two national level seminars/webinars/workshops during Academic Session 2025-26.

2. Departments are required to prepare their department activity planner session wise as per College Annual Academic Plan and submit to IQAC as per dates given below

For Odd Semester July to December 2025 --- 31st July 2025

For Even Semester January to June 2026 --- 20th January 2026

3. All departments are directed to ensure that at least 20% of their syllabus is dedicated to practical learning through activities such as fieldwork, industrial visits, internships, and similar hands-on experiences.

