



# **2025-2026**

## **(FOR FRESH STUDENTS)**



### **1. Eligibility Criteria:**

1. The student must belong to SC category
2. He/she belong to Punjab state
3. The income of the family is not above 2.50 lac per annum.

### **2. Following points need to be taken care by SC student(s) at the time of applying Post Matric Scholarship Scheme:**

1. The bank account of the student must be in active mode. Dormant bank or parent bank account should not be used.
2. Bank account number of the student must be linked with the Aadhaar Number.
3. Correct mobile number of the student must be quoted and should not be used or attached with another bank account.

### **3. Required Documents:-**

1. PMS application form
2. Freeship card
3. Income Certificate in the name of parents/guardian (Photo-copy)
4. Residence Certificate (Photo-copy)
5. Caste Certificate in the name of the concerned student (Photo-copy)
6. Student and parent's aadhar card (Photo-copy)
7. 10<sup>th</sup> class mark-sheet (Photo-copy)
8. Previous class mark-sheet (Photo-copy)
9. Undertaking/affidavit (Annexure-I)

### **4. Steps for applying PMS on Dr. Ambedkar Portal (Punjab)**

- (i) The fresh (newly admitted) eligible SC students of Punjab state have to apply on the Dr. Ambedkar Scholarship Portal ([www.scholarships.punjab.gov.in](http://www.scholarships.punjab.gov.in)) for free ship Card.
- (ii) After approving the freeship card from the District Nodal Officer of the concerned candidate has to fill online Post Matric Scholarship form before the due date on the above said Portal, **which is mandatory for students who wish to avail the benefit of reimbursement of claim.**



## **(FOR FRESH STUDENTS)**



-2-

- (iii) After filling the PMS, the eligible SC students have to submit the copy of freeship card, Post Matric Scholarship form and required documents mentioned above, in the department.

### **5. One Time Registration (OTR) Guidelines for Scholarships Hosted on NSP:-**

- (i) **Mandatory Requirement:** One Time Registration (OTR) is mandatory for applying for various scholarship schemes on National Scholarship Portal/other portals.
- (ii) **Essential Requirement for OTR:** Active mobile number is mandatory for OTR.
- (iii) No payment of fee is required for OTR.
- (iv) **Steps for Registration:**
- Once allotted an OTR, students can apply for scholarship later when the portal is open for application submission.
  - Upon successful registration, a reference number will be sent on the registered mobile number.
  - Download and install NSP OTR app and Aadhaar Face RD services on android based devices.
  - Perform the Face-Authentication using the generated reference number for OTR sent on your mobile no.
  - After successful Face-Authentication OTR will be generated.
- (v) Please apply for Scholarship using OTR. Merely generation of OTR does not tantamount to application for scholarship.
- (vi) **Aadhaar Requirement:** Aadhaar is required for OTR. If Aadhaar is not assigned, registration can be done using Enrolment ID (EID) for Aadhaar. If a minor student has not been assigned Aadhaar yet, registration can be done using Aadhaar of her parent or legal guardian.
- (vii) It is advised to update other relevant demographic records (name, dob, gender) to match with Aadhaar/EID.

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## **(FOR FRESH STUDENTS)**



-3-

- (viii) Parents/legal guardians of minors applying with their Aadhaar must ensure that while making an application for Aadhaar enrolment of minors shall use the same demographic details (of minor) as used in the OTR.
- (ix) One OTR ID is allowed per student. However, parent/legal guardian can generate upto a maximum of two OTRs (for two minor children).
- (x) In case more than one OTR is found for a student, she would be liable for debarment from scholarships.

### **IMPORTANT NOTE:-**

The fee would be reimbursed by the Social Welfare Department of Punjab State directly into the bank account numbers of the eligible SC students. It is the duty of the student to deposit receipt of the fee to their respective department within a stipulated time as per undertaking given by the candidate, failing which **late fee** would be charged as per College norms.

## **SC/ST Cell**

**Prem Chand Markanda S.D. College for Women  
Jalandhar**