



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		Prem Chand Markanda S.D. College For Women, Jalandhar
<ul style="list-style-type: none">• Name of the Head of the institution	Prof. Dr. Pooja Prashar	
<ul style="list-style-type: none">• Designation	Principal	
<ul style="list-style-type: none">• Does the institution function from its own campus?	Yes	
<ul style="list-style-type: none">• Phone no./Alternate phone no.	01812236122 / 01812455122	
<ul style="list-style-type: none">• Mobile No:	9872706064	
<ul style="list-style-type: none">• Registered e-mail	pcmsdcollege@yahoo.com	
<ul style="list-style-type: none">• Alternate e-mail	pcmsdcollege@ymail.com	
<ul style="list-style-type: none">• Address	Nehru Garden Road	
<ul style="list-style-type: none">• City/Town	Jalandhar	
<ul style="list-style-type: none">• State/UT	Punjab	
<ul style="list-style-type: none">• Pin Code	144001	
2.Institutional status		
<ul style="list-style-type: none">• Affiliated / Constitution Colleges	Affiliated	
<ul style="list-style-type: none">• Type of Institution	Women	
<ul style="list-style-type: none">• Location	Urban	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Guru Nanak Dev University, Amritsar				
• Name of the IQAC Coordinator	Captain Priya Mahajan				
• Phone No.	01812455122				
• Alternate phone No.	01812236122				
• Mobile	9464234470				
• IQAC e-mail address	pcmsdcollege@yahoo.com				
• Alternate e-mail address	priyamahajansdc@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://pcmsd.ac.in/wp-content/uploads/2023/12/AQAR-2021-22-1.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://pcmsd.ac.in/wp-content/uploads/2024/02/academic-calender-2022-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	95	2006	02/02/2006	01/02/2011
Cycle 2	A+	3.52	2016	16/09/2016	15/09/2021
6.Date of Establishment of IQAC			20/03/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
PG Department of Computer Science and IT	National Seminar	ICSSR	2022-23	2,00,000
Department of English	National Seminar	ICSSR	2022-23	1,50,000
PG Department of Commerce	National Seminar	ICSSR	2022-23	1,50,000
PG Department of Computer Science and IT	National Conference	ICSSR	2022-23	2,50,000
Department of English	National Seminar	ICSSR	2022-23	1,25,000
8. Whether composition of IQAC as per latest NAAC guidelines			Yes	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 			View File	
9.No. of IQAC meetings held during the year			7	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 			Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 			View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	

<ul style="list-style-type: none"> • If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. Institution's Innovation cum Incubation Centre is concerned with fostering innovation, entrepreneurship and aiding in startups to boost employability skills. Introduction of Skill Oriented B.Voc Courses in Beauty, Culture and Cosmetology are its comprehensive initiatives to address the evolving demands of industries of both knowledge and expertise. Industrial and field trips are periodically held to provide students with real world exposure. 2. Under the able guidance of IQAC, the departments took initiatives of organising 20 National webinars and 9 International Webinars focusing on a proactive approach to enhance the learning experience and professional development of students as well as faculty for quality education with innovation. 3. The institution organised three National Seminars and two International Seminar bringing together esteemed scholars and experts to share insights, foster intellectual exchange and contribute to the academic enrichment of participants on a global scale. 4. To align education with the needs of the twenty-first century, fostering creativity, innovation, and a well-rounded learning experience, a New Education Cell was formulated that focuses on holistic development, flexibility, and a multidisciplinary approach. 5. The institution actively participated in the National Institutional Ranking Framework (NIRF) in the year 2022-23, showcasing its commitment to excellence in education, research, and overall institutional performance and in turn, reflecting the institution's dedication to transparency and continuous improvement in alignment with national benchmarks.</p>	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
<p>1. To organise National and International Seminars/Conferences for promoting quality research and development and to give a platform to faculty and students to meet eminent personalities.</p>	<p>A Two-Day International Conference sponsored by DST-SERB 'Recent Advances in Science, Engineering and Technology' was held on 25th and 26th November 2022. ? A One -Day International seminar on 'Entrepreneurship Skills in Beauty Industry across the nations' was held on 11th April 2023 ? A One-Day National Seminar on 'Ease of Doing Business: A passage for Aatmanirbhar Bharat and Inclusive Growth' was held on 29th October 2022. ? A Two-Day National Seminar on 'Recent Advances in Growth and Prospects of Digital India: Revolutionizing Education through Digitalization' was held on 3rd and 4th March 2023. ? A One-Day National Seminar on 'Diaspora, Transnationalism and National Migration of Indian/Punjabi Populace: Struggles and Transformation' was held on 18th March 2023. ? 9 International and 20 National Webinars were conducted on current issues.</p>
<p>2. To add new courses based on skill and practical knowledge application.</p>	<p>Introduced new skill and job oriented courses- B.Voc in Beauty, Culture and Cosmetology</p>
<p>3. To establish Memoranda of Understanding (MOUs) with esteemed institutions both nationally and internationally.</p>	<p>A National level MOU signed under Student Exchange Programme with Government Model Degree College, Pathapatnam, Andhra Pradesh for the promotion of inter-state culture. ? An MOU signed with GNA in conducting programmes on Innovation, Entrepreneurship, Development</p>

	and IQAC Activities.
4. To familiarize the faculty with the concept of Outcome Based Education (OBE) with more focus on adoption and implementation of National Education Policy 2020	Formation of New Education Policy Cell to raise awareness of NEP and its implementation strategies. ? Conducted National Webinar on NEP 2020 and Teacher Education.
5. To establish an Innovation Cum Incubation Center, providing a robust startup platform for aspiring entrepreneurs.	An Innovation Cum Incubation Center was established to serve as a platform for young entrepreneurs. The initiative was made possible through the generous support of our alumni, who provided the seed money for its inception.
6. To foster a culture of innovative teaching and learning methods, encouraging their widespread utilization.	Faculty members have crafted E-Content, comprising dynamic PowerPoint presentations and engaging videos.
7. To organize Faculty Development Programmes to improve professional competency of faculty.	Faculty Development Programme was conducted on LaTeX in association with spoken tutorial IIT Bombay. ? An FDP was organised on Learning Management Software.
8. To motivate faculty members to actively participate in national and international seminars and conferences, as well as to publish papers in esteemed journals	The College advocates and facilitates faculty participation in National and International Conferences by providing delegate fees and granting duty leave.
9. To give more focus on improvement in interaction with Stakeholders	Regular updating of college website and departmental blogs and ensuring maximum promotion of college and departmental activities through social-networking sites.
10.To boost extra-curricular, cultural and sports activities for the overall development of students	Development of the college ground for sports activities. ? Our student Shreya won Gold Medal in Women Judo championship

	<p>in 'Khelo India Tournament 2023'. ? Won overall 3rd position in Athletics in the Inter-college competition. ? Our player Shreya participated and selected in Khelo India University Games and All India University Games under Athletics. ? The Youth Club team of the college created history of sorts by winning the Overall trophy for the second time in a row in the B- Division of GNDU (Zone Youth Festival organized by GNDU Amritsar).</p>
11.To give experiential learning to students through industrial training and infield training	For enhancement of practical skills among students , efforts were made to sent students for industrial training and internship in more programmes.
12.To enrich the library collection, efforts are underway to acquire a broader range of books and journals.	New books have been procured for the library based on the requirements submitted by respective departments.
13. To recruit faculty having Ph.D. qualification to enhance quality in education.	More Faculty with Ph. D qualifications were recruited.
14.To plan for timely submission of report in NIRF and AISHE (All India Survey on Higher Education)	Successfully submitted the NIRF and AISHE Report in the month of December 2022.
15.To Submit AQAR for the session 2021-22	AQAR was submitted for the session 2021-22 on 30th December 2022.
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Body	01/08/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	27/02/2024

15. Multidisciplinary / interdisciplinary

As an affiliated college, the college follows the curriculum prescribed by the University, still the institution has been instrumental in developing its own perspective and strategies to adopt a multidisciplinary approach in academics, as outlined in NEP 2020. It has been designing, developing, and offering a number of certificate/add-on/value-based courses of multidisciplinary/interdisciplinary nature. For instance, students of humanities are encouraged to opt for computer related course and students of science are encouraged to pursue vocational courses like cosmetology, etc. More such Add-on programmes are going to be added in next academic session. Institution is also offering vocational courses such as BVOC in Web Designing & Development, BVOC in Fashion Designing & Product and Beauty & Body Fitness (BBF) with multiple exits. Apart from these, in Bachelor of Arts (B.A.) course offered by the university, student can opt for a combination of subjects from different streams s.a. Political Science and Computer Science. Similarly in Bachelor of Science (Economics), student can study Economics along with Computer Science and Mathematics or Quantitative Techniques. Subject of Environmental Studies (EVS) has also been made compulsory to read for one year so as to increase awareness among students regarding pressing issues concerning environment.

16. Academic bank of credits (ABC):

The institution is affiliated with the Guru Nanak Dev University (Amritsar) therefore, whenever the university introduces guidelines and academic program structures in this regard, our institution will abide by these. Experience of faculty in curriculum design and pedagogy is enhanced through formulating a curriculum for certificate courses. Faculty is adept in variety of pedagogical approaches such as power point presentations, online teaching, smart boards, assignments, assessments, etc. The institution also plans to train faculties for making academic videos.

17. Skill development:

The institution is offering vocational courses such as BVOC in Web Designing & Development, BVOC in Fashion Designing & Product and Beauty & Body Fitness (BBF) with multiple exits. The vision of the college is promoting Value-Based Quality Education and hence, the college takes efforts to inculcate positivity among the learners. The college offers a course on 'Human Rights' and runs two Study Centres viz Swami Vivekanand Study Centre and Guru Nanak Study Centre. These centres keep on organising various activities to spread awareness regarding life and qualities of these eminent personalities among the students. The college also celebrates National festivals like Independence Day, Republic Day, Death and Birth Anniversary of our National leaders which helps in imbibing good qualities among students. The institute provides a range of Skill Development Programs by way of compulsory Add-On courses, such as: i) Office Automation & Web designing ii) Computer Applications (Data Care Management) iii) Internet Applications iv) Computer Aided Accountancy (Tally) v) Cosmetology vi) T.V. & Video Production vii) Fashion Designing, etc. The institute has also planned to introduce a number of Add-On courses in the next year. Moreover, the institution has a Personality development, Placement and Counselling Cell that works to develop students' personality and honing their interview skills. In addition to this, field visits are undertaken and industry experts are invited for workshops and interactions to overcome gap in theory and industry practices/expectations. Further, Memorandum of Understanding (MOUs) have also been signed by the institute with industry so as to give our students an exposure to real life experiences, practical learning, field visits and hands-on training so as to enhance their skill quotient.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute strives to provide holistic multidisciplinary education to empower our youth with the skills rooted in Indian cultural values. The medium of instruction in the institute is English and Hindi however, our faculty members are fluent in vernacular language i.e., Punjabi. I-Social Club of the college works to sensitize students about tribal and folk art and culture such as Warli Art. The institute also signed an MOU with Government Model Degree College, Andhra Pradesh and conducted an online Cultural Exchange Programme. Moreover, a national level webinar on women related issues was conducted by the institution in Hindi language in order to promote its importance and use.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institute is promoting practical and experiential learning by

organising group discussions, debates, power point presentations, etc. and field-based learning like visits to industrial units. Course delivery is planned in the beginning of a course to achieve pre-set outcome objectives and outcomes. Our students go on to pursue higher education as well as are well placed in different fields including self-employment such as parlours, boutiques, etc. Campus placement drive is also organised to give exposure as well as opportunity to students to get good employment during final year of their course.

20.Distance education/online education:

The institute has all the required infrastructure and resources to offer online education. Online classes were conducted by all faculties during Covid-19 pandemic. Both teachers and students were given training to use online teaching technology/platforms. Assessments were conducted online. The institute is also using innovative pedagogy methods and techniques like blended learning and Smartboards/eLearning to provide augmented multidisciplinary learning experiences to our students. Besides, the institution organised 20 national and 9 international webinars to promote online learning. Also, the college has signed an MOU with IIT Bombay under which students attended online courses and undertook project work.

Extended Profile

1.Programme

1.1	946
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	742
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	90
-----	----

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	231
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	68
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	68
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	67
Total number of Classrooms and Seminar halls	
4.2	1,58,12345
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	238
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The university designs the curriculum, and the college undertakes several initiatives for its effective implementation:

- a) Strict adherence to the Academic Calendar formulated by the IQAC.
- b) Submission and strict adherence to teaching plans by all departments.
- c) Holding periodic meetings where staff members actively participate, devising strategies to enhance teaching methods.
- d) Regular conduction of class tests and assignments to assess students' performance in alignment with the academic calendar.
- e) Faculty participation in various university bodies to offer suggestions for curriculum design and development.
- f) Organization of special lectures, conferences, and seminars to ensure effective curriculum delivery.
- g) Implementation of innovative, effective, and learner-friendly teaching methods.
- h) Utilization of audio-visual aids to enhance understanding and clarity of concepts.
- i) Upgradation and modification of existing infrastructure, especially laboratories and the library.
- j) Conducting remedial classes for weak students to strengthen fundamental concepts and improve clarity.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://pcmsd.ac.in/wp-content/uploads/2024/03/Teaching-Plan.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepare Annual Academic Calendar based on the norms of the University.

The institution rigorously upholds the university's academic calendar, a comprehensive schedule released before each academic session. This calendar includes essential dates such as the semester's commencement and conclusion, holidays, and university semester examination periods. This information is readily accessible on the college website, ensuring transparency and easy reference.

Faculty members and students are well-informed about the academic calendar and any updates. Faculty align their teaching plans with this calendar, delivering course content with precision and adherence to the established schedule. This approach enables effective lesson planning, contributing to a well-organized and cohesive learning experience.

Students are briefed about the academic calendar during the Orientation Program as well as about their internal assessment. They are informed about the relevance of class attendance, overall performance, and holistic development as the contributing factors in the internal assessment.

Students are expected to meet assignment and project submission deadlines stipulated in the academic calendar, fostering a sense of responsibility and discipline. This commitment to timelines contributes to a productive learning environment.

Furthermore, all departmental and college-level curricular activities are meticulously organized according to the predetermined schedule. This proactive approach ensures the seamless execution of various educational components, enhancing overall institutional efficiency.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://pcmsd.ac.in/wp-content/uploads/2024/02/academic-calender-2022-23.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above

following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
 Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

682

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

682

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution, guided by the university curriculum, prioritizes gender equality, environmental awareness, and human values for holistic student development. The "Go Green Club" leads environmental education through Earth Fairs, Tree Plantation drives, and no-plastic awareness, reinforcing our commitment to sustainability on World Environment Day. Environment awareness camps, seminars, guest lectures, workshops are organized. The subjects of Environmental Studies and Drug Abuse have been included in the curriculum to sensitise students about the issues like climate change, biodiversity conservation, greenhouse gases emissions, drug issues, etc.

Professional ethics are embedded in the curriculum, emphasizing the cultivation of ethically responsible citizens. Free counseling services support students' mental well-being.

Gender sensitization is actively pursued through literary seminars, conferences, and events like International Women's Day, national webinars on women's rights, and 'Lohri Dhiyan Di' celebrations. NSS, NCC, and various clubs/societies contribute to instilling human values and civic duties.

In a concise approach, our institution is committed to a balanced education fostering ethical values, environmental consciousness, and social responsibility, ensuring students evolve into compassionate and responsible individuals.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

150

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

190

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://pcmsd.ac.in/wp-content/uploads/2024/03/1.4.2-Genearal-feedback-2022-23_compressed.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1575

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

85

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution employs diverse strategies to assess and cater to the needs of students with varying learning levels. Standardized testing, continuous assessment, teacher observations, formative assessments, and diagnostic evaluations are common methods for gauging individual academic proficiency. These tools enable educators to identify both advanced and slow learners, facilitating a more personalized approach to education.

For advanced learners, institution implements enrichment programs that extend beyond the standard curriculum, offering challenging material and opportunities for participation in academic competitions. Additionally, differentiated instruction ensures that teaching methods accommodate diverse learning styles and paces, allowing advanced students to progress at an accelerated rate. Advanced learners are encouraged to appear for competitive exams with the intent to prepare them for future challenges. They are provided with previous year question papers and reference books to hone their knowledge and skills.

For slow learners, institution provides learning support services such as tutoring or mentoring programs to address specific areas of difficulty. It offers remedial classes to provide focused attention on challenging subjects. Consistent feedback on progress and positive reinforcement for achievements boost the confidence and motivation of slow learners.

The combination of effective assessment methods and tailored programming ensures that educational institutions can foster an inclusive environment that nurtures the diverse learning needs of all students.

File Description	Documents
Link for additional Information	https://pcmsd.ac.in/wp-content/uploads/2023/12/2.2.1-remedial-classes_11zon.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
742	67

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts student-centric methods, leveraging experiential learning, participatory approaches, and problem-solving methodologies to enhance the overall learning experience.

Experiential Learning: It integrates experiential learning by providing hands-on activities, simulations, and real-world applications of theoretical concepts. Field trips, internships, and practical assignments immerse students in authentic experiences, reinforcing theoretical knowledge and promoting critical thinking.

Participative Learning: Participative learning involves engaging students actively in the learning process. Class and group

discussions and interactive activities encourage collaboration and the exchange of ideas. This approach promotes a deeper understanding of subjects through shared perspectives and also facilitates diversity in learning.

Problem-Solving Methodologies: Problem-solving methodologies emphasize practical application of knowledge. This not only enhances academic understanding but also equips students with valuable skills applicable to diverse professional settings. Students learn to analyse, synthesize information, and arrive at informed conclusions and skills applicable in any professional or academic context. Research and project work facilitate in enriching their critical abilities and empower them with innovatory solutions.

By prioritizing student-centric methods, institutions empower learners to become active participants in their education. Overall, the integration of experiential, participatory, and problem-solving methodologies fosters an engaging learning environment that prepares students for the complexities of the modern world.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://pcmsd.ac.in/wp-content/uploads/2024/02/2.3.1-student-centric-methods_11zon.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Educators utilize technology-assisted tools to enhance teaching-learning process, recognizing the contemporary necessity for students to proficiently navigate the latest technologies for corporate readiness. This integration of technology with traditional instructional methods not only captivates students but also fosters enduring learning experiences. The college employs Information and Communication Technology (ICT) to fortify and optimize educational delivery. Across the campus, there are 13 computer labs with 238 computers, ensuring every student can independently master ICT skills. Seminar rooms are digitally equipped with microphones, projectors, cameras, and computer systems, facilitating guest lectures, expert talks, and competitions. Campus-wide Wi-Fi enables internet access on individual laptops and mobile devices. An expansive auditorium serves as a venue for academic gatherings and idea exchange with esteemed individuals. Student counseling was also

conducted via Zoom, Google Meet, Microsoft Teams, and Google Classroom applications. Video lectures were recorded and provided to students for prolonged learning and future reference, showcasing the institution's commitment to embracing technology for an enriched educational experience.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://pcmsd.ac.in/wp-content/uploads/2024/01/ICT-3_11zon.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

67

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

68

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**37**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****566**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution's internal assessment framework prioritizes transparency and efficacy by meticulously communicating assessment criteria and objectives to students. This commitment to clarity is reinforced through regular feedback sessions, providing students with deep insights into their strengths and areas for improvement. To strengthen the robustness of the system, a thoughtfully structured approach involves frequent assessments distributed across the academic term. Continuous assessment alleviates the pressure associated with singular major exams, fostering an environment conducive to holistic learning. Evaluation process is carried out through assessment modes, encompassing assignments, presentations, quizzes and examinations. This diverse approach accommodates varying learning styles, allowing students to manifest their understanding

through a range of mediums. The seamless integration of technology for online assignments not only streamlines logistical challenges but also enhances overall accessibility. The circular regarding internal assessment is circulated prior the semester examinations and all the faculty members are directed to follow guidelines for internal assessment in University Examination in their respective subjects. Overall, the institution's unwavering commitment to clarity and efficacy within its internal assessment framework contributes significantly to a fair representation of students' academic capabilities. This, in turn, elevates the overall quality of the educational experience provided.

File Description	Documents
Any additional information	View File
Link for additional information	https://pcmsd.ac.in/wp-content/uploads/2024/01/Internal-Assessment-11zon.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution meticulously cultivates a framework for redressing internal examination grievances, distinguished by its commitment to transparency, adherence to predetermined timelines for expeditious resolution, and an unwavering commitment to efficiency.

Punctuality stands as a major concern, with institutions formulating planned schedules governing both grievance submission and resolution phases. This approach ensures unwarranted delays, facilitating an expeditious and effective resolution procedure.

The efficiency is checked through the establishment of a Grievance Cell. This cell undertakes an impartial review of grievances, upholding objectivity throughout the resolution continuum. Technological integration, including online submission platforms, expeditiously streamlines documentation and communication, contributing significantly to procedural efficiency.

Students are kept abreast with periodic updates on the status of their grievances and subsequent resolution outcomes, instilling confidence in the institution's commitment to equitable and efficient grievance management. This amalgamation of transparency, punctuality, and efficiency materializes into a sound mechanism for addressing internal examination-related grievances. The institution embraces a continuous training program for faculty and staff

involved in the grievance resolution process. This ensures that those handling grievances are well-equipped with the latest knowledge and skills, contributing to a more efficient and professional resolution process.

File Description	Documents
Any additional information	View File
Link for additional information	https://forms.gle/JpEPd8SbMBjUKU2B7

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution is dedicated to fostering transparency and effective communication, exemplified by the meticulous presentation of comprehensive program and course outcome details on its official website. This serves as a pivotal resource for students and educators, providing a deep understanding of each program's intricacies, encompassing curriculum specifics, duration, and distinctive requirements.

Each program is thoughtfully crafted with measurable and attainable course outcomes, systematically communicated to both educators and students. This deliberate approach cultivates a collective comprehension of educational objectives, nurturing a harmonious and intellectually stimulating learning environment.

This proactive communication strategy ensures that everyone possesses a thorough understanding of the envisioned learning outcomes, thereby cultivating a positive educational experience. Educators are empowered to tailor their instruction in alignment with the specified outcomes, enabling students to systematically work towards the attainment of educational milestones. The institution's commitment to periodic updates and reviews of program and course outcomes underscores its adaptability to evolving educational paradigms, upholding allegiance to excellence and prioritizing the success of its student body. This transparent and articulate communication strategy significantly elevates the overall educational experience for both faculty and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://pcmsd.ac.in/sitepages/course-outcome-programme-outcome/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution remains committed to scholarly distinction, employing a rigorous evaluation protocol to gauge the realization of program and course objectives. With a sophisticated assessment framework, the institution conducts a thorough analysis of students' performance, project submissions, examinations, and other result-driven assessments carefully aligned with the specified objectives.

Faculty members actively participate in this evaluative process, leveraging a diverse array of assessment methods to map students' proficiency in meeting the learning objectives. The institution that gives emphasis on ensuring assessments embody principles of transparency and alignment with the knowledge and skills specified in the program and course outcomes.

Periodic reviews of the assessment procedures are conducted to refine methodologies and remain attuned to the evolving landscape of educational standards. Insights gathered from these evaluations play a major role in fostering continuous improvement and facilitating requisite adjustments to pedagogical approaches. This iterative approach underscores the institution's adaptability and responsiveness to the dynamic nuances of the educational sphere, consistently aspiring to elevate standards of academic distinction.

Through this rigorous evaluation of program and course outcomes, the institution not only upholds its commitment to delivering superlative education but also empowers students to transcend academic benchmarks, cultivating an environment of refinement and scholarly excellence.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://pcmsd.ac.in/wp-content/uploads/2024/02/2.6.2-Higher-Education.pdf https://pcmsd.ac.in/wp-content/uploads/2024/02/2.6.2-Placement.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

231

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://pcmsd.ac.in/wp-content/uploads/2024/04/final-ANNUAL-REPORT_11zon_11zon.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://pcmsd.ac.in/wp-content/uploads/2024/04/2.7.1-Student-Satisfaction-Survey-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

56

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****12**

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****68**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution's Extension Activities have left a transformative impact, fostering experiential learning and shaping socially responsible individuals. Firstly, these initiatives instilled a heightened sense of civic duty, enabling students to grasp their roles as catalysts for positive change beyond academic confines.

Secondly, these activities created a vibrant learning environment, where theoretical knowledge found practical application, enhancing problem-solving and critical thinking skills. Periodic events of historical and national relevance enriched the academic culture, fostering curiosity, innovation, and historical sensibility.

Furthermore, the impact extended to faculty and staff, inspiring collaborative efforts and innovative teaching methodologies. Witnessing positive transformations fueled a collective commitment to bridging the theory-practice gap.

In parallel, humanity-driven initiatives like the Pulse Polio Drive and Blood Donation Camps, along with lectures on environmental concerns and tributes to historical figures, augmented the educational experience. These activities not only elevated academic engagement but also contributed significantly to developing socially conscious leaders, leaving a lasting impact on the institution and the broader community, particularly in addressing environmental and cleanliness issues.

File Description	Documents
Paste link for additional information	https://pcmsd.ac.in/wp-content/uploads/2024/02/3.3.1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

29

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2890

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

16

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

PCM SD is focused on giving preeminent quality education through classroom teaching, hands-on training and by providing excellent infrastructure and experience. The Organization, best case scenario, satisfies every one of the standards determined by the statutory bodies regarding land necessity, educational and regulatory region. The college campus has more than adequate space, for example 6958 Sqmt and 17066 sqmt (Brahmkund Playground), 14000 sqft (Ladowali Road Playground) for all scholar, regulatory, co-curricular and extra-curricular exercises. The state-of-the-art infrastructure gives a rich learning environment that works with interest in educating and learning. The college houses spacious classrooms (67 rooms including 37 laboratories out of which 41 with wifi facility that includes-(IT

Labs(07), Fine Arts Studio(1), FD Labs (2), MBEIT Lab (1), Tally Lab (1), TV & Video Lab (2) , Smart Class Rooms (5), Digital Language Lab (1), Browsing Centre (1), Computer Centre (1), Seminar Hall (2), Personality Development Room(1), Dance Studio(1), Home Science Lab(1), Yoga Hall(1), Sports Room(1), CA/IQAC Room(1), NCC Room (1), Youth welfare Club Room(1), Library(2), GNSC/SWSC(1), Cosmetology Lab(1), Pyscology Lab(1), Economics Dept(1), Commerece Office(1), NSS/RC(1), Office Management Lab (1)). The whole campus is under CCTV observation for wellbeing and security reason. There are infrastructural assets, for example, Lecture Halls, Tutorial Rooms, Seminar Hall, Library, Yoga Hall, Fitness Gym, Auditorium, Language Lab, and other labs. The whole campus is Wi-Fi empowered and availability is given to employees on their gadgets.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pcmsd.ac.in/wp-content/uploads/2024/03/4.1.1-.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides a wide array of facilities for cultural activities, sports, and games, encompassing a fully equipped gymnasium, Steam Bath Room, Outdoor Badminton Court, Outdoor Basketball Court, and an Indoor Shooting Range. Under the supervision of the Department of Physical Education, activities such as yoga seminars, aerobics, table tennis, and gymnastics thrive. Dedicated spaces for NSS, NCC, Youth Club, and Central Association emphasize well-being and cleanliness, with provisions like a health center, safe drinking water, and meticulously maintained washrooms.

The campus provides cultural event venues, including an Auditorium, Open Stage, Dance Studio, Music Studio, Fine Arts Studio, TV Video Production Room, and Seminar Hall. Its infrastructure is used as centre for various examinations, from bank to competitive exams, and facilitates election activities through voting booths. Common facilities encompass the Grievance Redressal Cell, Placement Cell, three canteens, CCTV cameras, fire extinguishers, basement parking for two-wheelers, two book shops, an electricity panel, and three generators. Residential quarters cater to the housing needs of Class IV employees, ensuring a holistic and efficiently utilized campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pcmsd.ac.in/wp-content/uploads/2024/03/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

41

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

41

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://pcmsd.ac.in/wp-content/uploads/2024/02/4.1.3_4_11zon.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

572636

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college Library is fully automated and is equipped with the latest Software Nimbus Campus ERP to provide a sufficient service and scholar friendly atmosphere to its users. The library staff is trained and using the software to the extent of satisfaction. The library software is fully automated.

Version- 3.2

Year of Automation- Since 2016

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://pcmsd.ac.in/wp-content/uploads/2024/02/images1.pdf-2022-23-criteria.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****60,572**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****110**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college is well-equipped with IT facilities. There are 13 Computer Labs, 1 Browsing Centre, 1 Computer Center, 5 Smart Classrooms, and 2 Seminar Halls. These spaces are outfitted with cutting-edge technology such as Interactive Boards, Panels, Memeo Pads, Visualizers, and Projectors, offering a dynamic learning environment. With a comprehensive inventory of 251 computers, 9 Laptops, 17 Printers, 20 Projectors, and additional equipment like Scanners, Licensed Software, CCTV Cameras, LCDs, Projector Screens, and Online UPS.

Interactive learning resources available in these smart classrooms can be used by all departments to enhance the effectiveness of teaching learning activities. All the computer labs have modern computing methods, latest software's, printers, scanners,

projectors, online UPS, laptops etc. and access to electronic marvels that serve as invaluable teaching aids in all the Labs and smart rooms for hassle-free digital education, fully automated wireless office with 24*7 internet facility, and fully wifi enabled campus with high speed internet facility, for seamless and uninterrupted connectivity. Free access to computers and internet is offered to the students. Following are the dates on which maintenance of equipments have been done in recent past:

1. A) 10/8/2020-Dedicated Internet leased line upgraded from 30 MBPS to 60 MBPS(1:1)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pcmsd.ac.in/wp-content/uploads/2024/02/Document-28_5_11zon.pdf

4.3.2 - Number of Computers

238

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

60551095

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Governing Body of the College is responsible for the development of the College infrastructure. The college Administration get aids for the developmental work from the University Grant Commission and the other agencies. Laboratory equipment like annual maintenance contracts for computers, equipment, peripherals, networking, UPS, elevator, DG set etc. and the status of instruments are regularly checked and maintained by the college. Academic and support facilities like library, sports, NSS, NCC are the platform supporting overall development of the student. College management looks after the budget for the library maintenance. College Management arranges new resources for the students and teachers to enhance the teaching and learning process. Information about the new resources is given to the department. To facilitate infrastructure improvements or acquire teaching aids for enhanced learning, departments must submit requests to the Purchase Committee. These requests should include requisition slips accompanied by a minimum of three quotations. The Purchase Committee, in collaboration with the Madam Principal, evaluates the quotations, selecting the lowest price for final approval. Once finalized, the recommendation is forwarded to the management for approval.

The sports department is fully equipped and well managed to keep the student physically fit. The administrative office makes use of software packages for managing the admission process account and payroll. The maintenance of the UPS and generators is regularly monitored. Electrical and plumbing related maintenance is done with the help of local skilled person. The students are provided

spacious, airy, and well-equipped classrooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

128

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

314

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	
A. All of the above	
File Description	Documents
Link to institutional website	https://pcmsd.ac.in/wp-content/uploads/2024/02/capacity-building-report-01-pdf-final_11zon.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
471	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
471	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

65

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

78

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

21

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

We prioritize student leadership and engagement through active participation in various committees and associations. Managed by student representatives, our events encourage students to shape their academic and extracurricular experiences. The Internal Quality Assurance Cell (IQAC) upholds quality standards through workshops, audits, and assessment reports, fostering a culture of excellence.

The Student Central Association maintains academic decorum and facilitates collaboration among campus committees. With 105 cadets, the NCC Army Wing instills character and leadership, contributing to national service.

The Youth Club empowers students in cultural pursuits, promoting collective engagement and financial oversight.

Our Sexual Harassment Cell ensures a safe and inclusive environment, conducting confidential investigations with sensitivity.

The Anti-Ragging Cell prevents incidents and intervenes swiftly to maintain a secure atmosphere.

The Red Cross Society offers humanitarian assistance, promoting health awareness and organizing blood donation drives, embodying our commitment to service and compassion.

File Description	Documents
Paste link for additional information	https://pcmsd.ac.in/wp-content/uploads/2024/04/5.3.2-1.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

122

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The invaluable contribution of our esteemed alumni has been a cornerstone of our institution's success, fostering an enduring sense of community and support. Through their philanthropic endeavors, alumni have played a pivotal role in shaping our educational landscape.

Financial assistance has been a hallmark of their commitment, with numerous alumni generously contributing to student scholarships, ensuring that financial constraints do not hinder deserving individuals in pursuing their education. Additionally, alumni have actively participated in the preparation of Youth Club initiatives, lending their expertise to enhance the extracurricular experiences of our students.

Recognizing the entrepreneurial spirit within our student body, alumni have provided crucial seed money for young and talented entrepreneurs, empowering them to transform innovative ideas into tangible ventures. Furthermore, their benevolence extended to the intellectual enrichment of our library, with alumni donations of books that have broadened the academic horizons for current and future generations.

Equally impactful are the motivational lectures alumni have delivered, sharing their diverse experiences and insights. These sessions served as a source of inspiration for our students,

imparting practical knowledge and guidance. In essence, the alumni's multifaceted involvement underscored their unwavering commitment to the holistic development of our institution and the bright minds it has nurtured.

File Description	Documents
Paste link for additional information	https://pcmsd.ac.in/wp-content/uploads/2024/04/Alumni-Association-Certificate.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution envisions to be recognized as an exemplary leader committed to excellence in education, research and innovation that meet the needs of the global community. It has remained successful in its mission in empowering women so that they may prove themselves as productive entities. The motto of the college 'Do Your Job Well' helps to excel and transform learning and knowledge into skills, empowerment and enlightenment of women through quality and value based education, academic advancement and excellence. It seeks to provide progressive and academically conducive environment by continuous enrichment of teaching & learning. Moral, social and ethical values are always held in high esteem in the institution.

The strategic decision making takes place in the meetings of the governing body and Principal of the institution. The governing body is pro-active as it shows avid interest in the college mechanism and warrant excellence in education and research. It encourages members

of the staff to pursue for intellectually higher goals and refine their academic prowess. For the holistic development of the students, cultural enrichment programs, talent hunt, personality development workshops, extension activities, career and placement drives are organised. Realizing the relevance of positive reinforcement, governing body bestows awards to students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a mechanism for providing operational autonomy to various functionaries ensure a decentralized governance system. The Principal, being the Coordinator of the IQAC in consultation with other members and different committees make plans and implement different policies. Non-teaching staff are represented in the examination, admission and counselling and IQAC. Culture of participative management at the strategic, functional and operational level is promoted.

Case study

The Central association of the college includes student members and teaching staff. The student members are elected as class representatives and executive members. For the selection, a democratic and transparent election process is followed. Students excelling in sports, cultural activities and academics give their names for selection as office bearers. Afterwards, meeting of HODs, IQAC members and principal is held for interview and selection is made on basis of calibre. Selected candidates are given positions like head girl, vice head girl and others. Students are assigned duties for management and organisation of various functions, and activities with guidance from the teachers. Principal is also actively involved in smooth conduct of functions and guide them by polishing their skills. The management assists by providing sufficient funds for conduct of functions organized of central association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A Case Study

Under the able guidance of head of the institution and efforts of the research committee and various departments following seminars and conferences were conducted during this academic session:

* One day ICSSR sponsored national seminar by Commerce department conducted on 29th October 2023, generating a grant of Rs. 150000.

* 2 days International conference sponsored by DST SERB by the department of computer science, and IT was conducted on 25th and 26th November 2022, which generated a grant of Rs.250000.

* 2 days ICSSR sponsored national seminar of department of Computer science and IT was conducted on 3rd and 4th March 2023 with a grant of Rs.200000.

*1 day ICSSR sponsored national seminar was conducted by Department of English on 18th March 2023 with a grant of Rs.150000

*One day International seminar was organised on "Entrepreneurship Skills in Beauty Industry Across the Nations" by Department of Cosmetology on 11April,2023

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has a well-developed organizational Structure with the governing body and the Principal at the top in hierarchy that guide faculty in developing innovation, knowledge and Incorporating it into the institution's current capabilities. The top management has introduced systemic mechanism for efficient organization,transparent policies and best practices. It is led by the Principal and has an efficient coordination and control mechanism. The College has a IQAC Coordinator and members of IQAC run by the Principal, Head (s), Senior Faculty as the members. The IQAC Coordinator and members of IQAC and Advisory Board play an active role in coordinating and managing the operations of the Institution. Numerous committees have been established for the formulation and execution of plans and evaluation of the results, including research committee with the purpose of promoting research culture in the institution. Periodic meetings of the committees are held to ensure quality and further development. For strategic development, the institution makes prospective plans for both short and long-term goals, covering different aspects. It is ensured that timely information is made available to all stake holders.

Service Rules: The institution follows the service rules as described by DPI (Colleges), Government of Punjab and by GNDU,Amritsar.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://pcmsdcollege.com/wp-content/uploads/2023/11/DocScanner-29-Nov-2023-12-39.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Staff

- Regular payment of salary
- Gratuity is paid on day of superannuation
- Employee Provident Fund Facility
- Employee State Insurance
- Study, Duty, Maternity, Medical Leave
- Leave Encashment
- Welfare fund created by staff members contributing monthly to help the teaching or non-teaching staff in need.
- Various FDPs are regularly organized.
- Library Facility
- 24 x 7 wifi/Internet Facility for all staff members
- Gym, Yoga facility
- Spacious, properly ventilated Staff Rooms with facilities like hot cases, air conditioners, refrigerators
- Conducive Environment

- Group Insurance Scheme
- 50% fee concession to children of teaching staff
- Free parking facility for two wheelers and and cars for teaching staff.
- Transportation facility for local and outstation official assignment.
- Leave with pay for attending Refresher/GOC/Induction Programme.

Non-Teaching Staff

- Regular payment of salaries
- Payment of Gratuity
- Diwali Bonus and Gifts
- Fee Concessions given to wards of Faculty studying in college
- Uniform is provided to peons, security guardssweepers.
- Employee Provident Fund Facility
- Quarters for supporting staff in campus
- Free parking facility
- Casual leave, medical leave and maternity leave to female staff
- Job on compassionate grounds to the dependent of the deceased.
- 50% fee concession to children of non-teaching staff
- Uniform to supporting staff.
- Transportation facility for local and outstation official assignments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of the teaching staff done through Students' Feedback (Formal and informal), Self Appraisal forms by the faculty and evaluation of Appraisal forms by the Principal. The Mechanism is not used to put a negative impact rather helps the faculty to improve upon the teaching learning outcomes by understanding:

- the need of improvement in teaching resources by incorporating pedagogical tools that are in sync with the digital era,
- relevance of research work with the present development,
- the utility of avant-garde teaching styles according to the abilities on the basis of students' feedback.
- And implementing other developments as advised by the Principal/ Head

The feedback forms by the students become the basis for evaluating the performance of temporary faculty. The faculty for which positive feedback is received are reappointed and provided with a certain

increase in their emoluments. The strategy is instrumental in encouraging temporary faculty to hone their skills to the best.

The performance of non-teaching staff is based on the informal feedback from the students through suggestion boxes displayed at every floor of the institution and by the Principal interacting with the employees. This method is resourceful in bringing out the limitations and finding ways to perfect them.

File Description	Documents
Paste link for additional information	http://pcmsdcollege.com/wp-content/uploads/2023/12/Academic-Audit-of-Teachers.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college depends on the grants received from DPI (Pb.) and UGC. Any deficit in the annual budget is judiciously met by the institutional management for its finances and resource mobilization. Efforts are also made to procure additional funds from local bodies, politicians, HRD, ICSSR, SERB and other philanthropists. The institution believes in the optimum use of resources and seeks to avoid misuse of finance. The college conducts its audit process in accordance with the internal guidelines. Following those norms, the auditing of the annual financial statements is done by an internal auditor who is duly approved by the management and who performs a thorough check on every transaction made. The audit report is exhaustively prepared and then cross checked by the Chartered Accountant approved by the Management and DPI.

File Description	Documents
Paste link for additional information	https://pcmsd.ac.in/wp-content/uploads/2024/02/Audited-and-Signed-Balance-Sheet.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1088050

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college depends on the grants received from State and Central agencies including DPI (Pb.) and UGC but any deficit in the annual budget is judiciously met by the institutional management for its finances and resource mobilization. The institution mobilizes its funds under different heads of expenditure like nonrecurring and recurring. Non-Recurring component covers requirements like infrastructure, equipment, furniture and fixtures, books and journals whereas recurring component covers salaries, pensions, scholarships etc. The other sources for resource mobilization include grants from ICSSR, SERB, other non-government organizations and efforts are also made to secure additional funds from local bodies, politicians, HRD, and renowned individuals. The faculty members are constantly motivated to apply for minor research projects and major research projects either from UGC, ICSSR or other Government Funding Agencies. The institution believes in optimum use of resources and avoids misuse of finance. The college conducts its audit process in accordance with internal guidelines. Auditing of the annual financial statements is done by an internal auditor who

is duly approved by the management and who performs a thorough check on every transaction. The audit report is exhaustively prepared and then cross checked by the Chartered Accountant approved by the Management and DPI.

File Description	Documents
Paste link for additional information	https://pcmsd.ac.in/wp-content/uploads/2024/02/Audited-and-Signed-Balance-Sheet.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in embedding quality assurance strategies within educational institutions. Dedicated to continuous improvement, IQAC systematically reviews teaching-learning processes, operational methodologies, and learning outcomes at regular intervals. It ensures that administrative and academic facets align with quality benchmarks.

1. Techno-pedagogy is applied as a comprehensive strategy that seamlessly integrates technology into teaching and learning landscape. This involves redesigning curricula to incorporate digital resources, creating interactive learning platforms for students' learning and assessments.
2. Institutions conduct Annual Academic Audit by systematically reviewing academic programs, faculty performance, and administrative processes. This involves gathering data on curriculum delivery, student outcomes, and faculty contributions. External and internal evaluators assess the institution's adherence to academic standards, providing feedback and recommendations.
3. Institution promotes startups and entrepreneurship through initiatives like curriculum integration, competitions, industry collaboration, mentorship, fostering innovation, and business acumen among students.
4. Feedback mechanisms in institution involves collecting, analyzing and utilizing input from stakeholders to enhance

processes and foster continuous improvement within educational environment.

5. IQAC demonstrates its commitment to institutional excellence by facilitating professional development opportunities for faculty. Through workshops, training programs, and mentorship initiatives, it empowers educators to embrace innovative teaching methodologies, thereby contributing to culture of academic excellence.

File Description	Documents
Paste link for additional information	https://pcmsd.ac.in/wp-content/uploads/2024/02/IQAC-Meetings-2022-23_11zon-1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution, embracing participative and experiential pedagogy, integrates these methods into IQAC's functions. Stakeholders actively contribute through collaborative decision-making, ensuring a holistic understanding. Experiential insights enrich the review process, fostering a culture of engagement, innovation, and continuous improvement. Its 'Earn While You Learn' scheme allows students to gain practical work experience alongside studies, promoting financial independence and enhancing real-world skills through part-time employment opportunities.

Transparency in evaluation ensures clear communication of assessment criteria and results. This fosters trust, fairness, and a comprehensive understanding of the evaluation process within educational institutions.

Participative pedagogy involves collaborative decision-making, where faculty, students, and administrative staff actively contribute to the IQAC's review process. This inclusive approach ensures that the evaluation captures a holistic understanding of the institution's dynamics.

Experiential pedagogy, applied within IQAC's framework, goes beyond

theoretical assessments. It involves hands-on experiences and practical insights, ensuring that the review process is grounded in the real-world context of teaching and operations. This approach enables a more profound understanding of the challenges and opportunities within the institution.

File Description	Documents
Paste link for additional information	https://pcmsdcollege.com/wp-content/uploads/2023/11/DocScanner-29-Nov-2023-12-39.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://pcmsd.ac.in/wp-content/uploads/2024/04/final-ANNUAL-REPORT_11zon_11zon.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution stands as a trailblazer in providing equal

educational opportunities for women. As a venerable women's college with a rich history, it has earned a reputation as a safe haven for female students. Our commitment to gender equity is evident in the enduring connection of our students and staff, a testament to the nurturing environment we provide.

To achieve gender equity, the college implements various initiatives:

We foster an inclusive environment that promotes participation and leadership, encouraging students to engage in NCC and NSS activities, instilling strength and confidence.

Regular webinars and seminars educate students on constitutional rights, gender sensitization, and health, fostering awareness and understanding of women's issues.

Utilizing the cinematic medium, informative movies and documentaries are employed to sensitize students and create awareness about gender-related issues.

The college has established specialized units, including a Women's Empowerment cell, Sexual Harassment cell, and Anti-Ragging cell, dedicated to fostering gender equity. These units play pivotal roles in providing support, addressing concerns, and ensuring a secure environment.

Integral to our commitment, CCTV installations and vigilant monitoring safeguard every student. The Discipline Committee conducts regular rounds, reinforcing a culture of security.

File Description	Documents
Annual gender sensitization action plan	https://pcmsd.ac.in/wp-content/uploads/2024/02/7.1.1_11zon-2.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://pcmsd.ac.in/wp-content/uploads/2024/02/11zon_7.1.1-facilities-provided-for-women2023-24-updated-1_11zon.pdf

7.1.2 - The Institution has facilities for

B. Any 3 of the above

alternate sources of energy and energy conservation measures Solar energy
Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/
power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution employs a comprehensive approach to waste management across various categories. Solid waste is systematically managed with designated bins in rooms and corridors, ensuring segregation of dry and wet waste. This material is then handed over to the municipal waste collection unit for proper disposal. Additionally, the campus actively promotes paperless practices to minimize environmental impact. Liquid waste management is meticulously handled through a well-established sewage system in all washrooms. The college maintains vigilance to prevent water stagnation, reducing the risk of mosquito breeding. To further enhance sustainability, a rainwater harvesting system is in place, redirecting rainwater from the college terrace to designated pits. E-waste management has been made a priority, involving the segregation of electronic items such as discarded devices, bulbs, wires, old batteries, and computer peripherals. These items undergo a process of reuse, resale, salvage, recycling, or appropriate disposal, aligning with environmentally conscious practices. The institution demonstrates a commitment to recycling by implementing a waste recycling system for the lawns. Here, collected waste undergoes composting, transforming it into valuable manure for reuse, contributing to a closed-loop waste management system. Overall, the institution's waste management strategies reflect a conscientious effort towards environmental sustainability.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://pcmsd.ac.in/wp-content/uploads/2024/01/7.1.3_11zon.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution demonstrates a steadfast commitment to fostering an

inclusive environment that embraces cultural, regional, linguistic, communal and socio-economic diversities. This commitment ensures a safe and respectful environment for all members of the college community, reinforcing the institution's dedication to fostering diversity and unity. To cultivate a sense of unity and social harmony, the college orchestrates various initiatives.

Commemorative days are observed on campus with management's active involvement, instilling a collective spirit and social cohesion.

Students actively engage in celebrating festivals spanning diverse religious, cultural, and regional backgrounds, fostering social, religious, and regional harmony.

The college further prioritizes holistic development by arranging motivational lectures featuring distinguished personalities and scholars. These lectures serve to inspire students, contributing to their well-rounded growth.

Additionally, the institution promotes communal harmony and national integration through a spectrum of competitions, including Slogan Writing, Essay Writing, Patriotic Song Singing, Folk Dance and Fancy Dress competitions.

Regularly observing events like Hindi Diwas, Human Rights Day, National Voter Day and International Yoga Day has become a hallmark of the campus. This consistent commitment aims to realize the goal of inclusive growth, encouraging students to actively contribute to cultural, regional, linguistic and communal harmony

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution diligently fosters a sense of civic responsibility among students and employees by imparting knowledge about constitutional obligations, values, rights, duties, and responsibilities. Through a myriad of curricular and extra-curricular activities, the institution endeavours to mould

individuals into responsible citizens. National festivals are celebrated with the symbolic hoisting of the flag, accompanied by insightful sessions delivered by distinguished personalities, shedding light on the struggles of freedom fighters and emphasizing civic duties. Furthermore, the institution implements policies aligned with constitutional values, establishing a code of conduct for both students and staff, ensuring adherence to these rules. Active participation in national-level Sports and Games, NCC, and NSS is encouraged, fostering a sense of unity and integration on a broader scale. The institution annually cultivates leadership through its Central Association, providing elected representatives with leadership training and organizing college events with the assistance of student volunteers. Initiatives, such as awareness campaigns, orientation programs, and workshops, serve to sensitize future leaders to essential human values and instil a commitment to constitutional obligations. In essence, the institution consistently strives to shape conscientious leaders who contribute positively to society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

PCM. S.D. College for Women takes immense pride in its vibrant tradition of commemorating national and international events, fostering a deep sense of cultural appreciation and collective heritage among both staff and students. Throughout the academic session, the institution actively engages its members in a rich tapestry of celebrations, showcasing the diverse fabric of our cultural legacy. A cornerstone in the college's event calendar is the fervent celebration of the Republic Day and the Independence Day on 26th January and 15th August, respectively. These formal ceremonies serve as poignant moments to honour the sacrifices of freedom fighters and instil in both students and staff an understanding of the profound significance of the Indian Constitution. Beyond these foundational celebrations, the college embraces a spectrum of national and international days, each meticulously observed to impart knowledge about key personalities and events in politics, society, culture, language and science. From commemorating Gandhi Jayanti, Teachers' Day, International Women's Day, International Yoga Day to celebrating Hindi Diwas and National Constitution Day, the institution ensures a holistic understanding of our historical tapestry. The cultural mosaic extends further with joyous celebrations of festivals such as Holi, Teej and Diwali, where traditional customs are embraced with exuberance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice - Empowering Women through Skill Enhancement

Objectives

Enable girl students to achieve self-reliance by integrating learning with earning through study programs focused on market-oriented skill development.

The Context

Transforming the fixed mindset on traditional courses involves expert counselling to raise awareness among girl students about the crucial role of skills. Competent faculty recruitment addresses this challenge.

The Practice

Skills in video production, fashion designing, beauty and body fitness, computer application etc. are being provided through undergraduate and post-graduate programmes with the aid of conducive infrastructure, latest equipment, practice-based curriculum, hands-on training sessions, workshops and talks by experts, creation of markets in the campus and MOUs with relevant stakeholders.

Best Practise 2

Title: Education to All

Context

The college prioritizes equal access to quality education, aiming to bridge the educational gap for students from diverse economic and

social backgrounds.

Objectives The institution aims to provide higher education inclusively, with preferential admission for economically challenged, physically disadvantaged, socially marginalized, slow learners, and part-time working students.

Practice

During admissions, we meticulously identify and integrate students from disadvantaged backgrounds. The institution offers various support schemes, including fee concessions, scholarships and specialized classes, ensuring equitable opportunities.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution stands out with a dedicated commitment to the empowerment and holistic development of women, preparing them to navigate the challenges of the competitive globalized landscape while preserving our rich indigenous traditions. This distinctive focus is exemplified by our success, securing the top position in the University Youth Festival for the third consecutive time.

We offer a unique educational experience, harmonizing traditional and modern approaches across a spectrum of academic programs. Complemented by a robust emphasis on extracurricular activities, our institution ensures a well-rounded development that extends from certificate to postgraduate diploma levels. Many of these programs incorporate vocational content, fostering entrepreneurial skills and aligning students with specific career paths.

Our commitment extends beyond the classroom, with strategic linkages forged with external agencies to provide students invaluable training and internship opportunities. To further enhance practical skill development, we offer a range of Value Add-on courses, addressing the evolving demands of the job market. Notably, these courses are provided free of cost, demonstrating our dedication to equipping students with relevant skills. Departments autonomously

design these courses, blending ICT and skill-oriented strategies, ensuring our graduates are not just academically proficient but also industry-ready.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

In the forthcoming academic year, our strategic plan aligns seamlessly with our overarching vision, emphasizing Value-Based Education, fostering a Research-Oriented environment for both educators and students, nurturing holistic growth, empowering female students, cultivating Global Competence and providing Employment-Oriented Education.

1. Elevate the accessibility of pertinent learning materials in the library, ensuring a comprehensive repository of resources. 2. Broaden the scope and utilization of e-learning resources, embracing technology for a dynamic and engaging educational experience. 3. Introduce skill development courses to boost students' employability, aligning academic offerings with the demands of the professional landscape. 4. Cultivate a robust industry-academia interface to serve as a catalyst for experiential learning, connecting students with real-world applications. 5. Heighten students' employability through regular workshops and orientation programs, equipping them with practical insights and skills. 6. Motivate faculty members to enhance their teaching proficiency by actively participating in professional development training programs and workshops. 7. Facilitate an environment conducive to research by encouraging faculty involvement in diverse research activities. 8. Ensure the availability of essential IT infrastructure across academic, administrative and financial domains to support seamless operations. 9. Prefer automation in academic and administrative realms to streamline processes, ensuring efficient administration and swift dissemination of information.