



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	PREM CHAND MARKANDA S.D. COLLEGE FOR WOMEN
Name of the head of the Institution	Dr. Mrs. Kiran Arora
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01812455122
Mobile no.	9417268885
Registered Email	pcmsdcollege@ymail.com
Alternate Email	kiranarora67@yahoo.com
Address	Nehru Garden Road
City/Town	Jalandhar
State/UT	Punjab
Pincode	144001

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Mrs. Sangita Sharma			
Phone no/Alternate Phone no.		01812455122			
Mobile no.		9815826206			
Registered Email		pcmsdcollege@ymail.com			
Alternate Email		pcmsdcollege@yahoo.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://pcmsdcollege.com/wp-content/uploads/2018/12/Final-A0.pdf">https://pcmsdcollege.com/wp-content/uploads/2018/12/Final-A0.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://pcmsdcollege.com/academic-calendar/">https://pcmsdcollege.com/academic-calendar/</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	95	2006	02-Feb-2006	01-Feb-2011
2	A+	3.52	2016	16-Sep-2016	15-Sep-2021
<b>6. Date of Establishment of IQAC</b>			20-Mar-2007		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Meeting of the Planning Forum to discuss changes in curriculum and redressal of student grievances	22-Aug-2018 1	13
Meeting of IQAC to bring about quality enhancement in activities of the institution.	04-Oct-2018 1	15
Meeting of IQAC to bring about quality enhancement in activities of the institution.	31-Oct-2018 1	15
Orientation programme for the students to familiarize them with the college environment	12-Jul-2018 1	150
Formation of a Central Association and appointment of Class Representatives to maintain discipline and uniformity	23-Aug-2018 1	81
Mid Semester Examination to prepare students for University examinations	29-Sep-2018 10	1067
<a href="#">View File</a>		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
B.Voc(Web Designing and Development)	NSQF	UGC	2018 5	8500000
B.Voc(Fashion Designing and Product Development)	NSQF	UGC	2018 5	8500000
Beauty and Body Fitness	Community College	UGC	2015 5	3290000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the**

2

year :	
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
<ul style="list-style-type: none"> <li>• Introduction of two B.Voc Programmes to ensure adequate skills, make them workready and enhance the employability of the students.</li> </ul>	
<ul style="list-style-type: none"> <li>• Departments conducted workshops and training to promote quality education.</li> </ul>	
<ul style="list-style-type: none"> <li>• Organised soft skills and personality development programmes for students.</li> </ul>	
<ul style="list-style-type: none"> <li>• The institute conducted awareness programmes for fulfilling social responsibility.</li> </ul>	
<ul style="list-style-type: none"> <li>• Initiated development programmes for augmenting infrastructural facilities.</li> </ul>	

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Purchase of New Land	New land adjacent to the college campus has been purchased.
Provision of hostel facility for the students and faculty coming from remote areas	Hostel of Government Polytechnic College for Women has been hired to facilitate the stay arrangement of students.
Initiative of new course	As per the new guidelines of HRD Ministry it was proposed to start 4 years Integrated BA/B.Ed Course- A good boost to teaching community.
Introduction of new programmes	Two B.Voc programmes under NSQF Scheme i.e. B.Voc in Web Designing and Development (IT) and B.Voc in Fashion Designing and Product have been introduced.
Inception of Online/Certificate Course	Proposal for Online Certificate Course from IIT Bombay and Certificate course

	in Yoga and Naturopathy has been sent.
Promotion of quality research and development	Proposal to organise two international seminars, one UGC sponsored seminar and one NAAC sponsored seminar by IQAC has been sent.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Governing Body	27-Dec-2019

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2017
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Date of Submission	28-Apr-2017
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution has adopted a mechanism for efficient organisation, transparent and healthy management practices. The Governing Body extends necessary guidelines and directions for the efficient administration of the college. It also monitors the progress and prepares action plans for the future. With the Principal at the helm of affairs, there is an efficient coordinating and monitoring mechanism. The top management, Principal and faculty, have a proactive role in the design and implementation of its quality policy and plans. The college has a Planning Forum headed by the Principal, senior faculty members of the staff and Heads of Department as members. The Planning Forum and advisory committee comprising top ten senior faculty members play an active role in the coordination and management of college affairs. For efficient and smooth functioning, the College incorporates strategic governance and
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leadership qualities through decentralization of power, division of labour, and meticulous planning. A large number of committees have been constituted which are competent enough to formulate and execute plans, and evaluate the outcome. These committees concentrate on various issues and aspects like examination, discipline, scholarship, cultural activities, extension activities, grievance redressal, innovations, placement drives compilation of time table, prospectus, magazine and newsletter. Regular meetings of these committees are conducted to ensure quality, enhancement. Despite the decentralization at department levels, the culture of participative management is promoted with the involvement of both students and faculty in various bodies and societies. For strategic development and deployment of its quality policy, the institution makes perspective plans for both short term and long term basis, covering different aspects of functioning such as teaching and learning , research and development, industry interaction , community orientation, human resource planning, infrastructure etc. For execution of these perspective plans various bodies mentioned above give their input. It is ensured that timely information is valuable to all stake holders. Grievance redressal cell ensures the timely and speedy redressal of all complaints. The Principal is readily available and accessible to the faculty, students and even visitors. The institution adopts Faculty Empowerment strategies. Due emphasis laid on strategy of careful faculty recruitment and faculty development programmes. Duty leave and all support are provided to those involved in research pursuits or other professional development activities. Performance appraisal systems of the staff are adopted to ensure growth of the institution. Welfare schemes available for teaching and non teaching staff include medical leave, duty leave, PF loans and fee concession for their children, residential facility for peons and guards and uniform for class IV employees. For financial management and resource mobilization, the College

depends on the grants received from DPI (Pb.) and UGC. Any deficit in the annual budget is met by the management. The college also makes efforts to secure additional funds from the ICSR, HRD, Local Bodies and politicians for development activities. The income and expenditure of the institution are subjected to regular internal and external audits as per norms. In compliance with NAAC regulations, IQAC has been functioning as a quality sustenance measure since 2007. Regular

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum is designed by the University. College takes following initiatives for its effective implementation: a) Participation by faculty in various university bodies to give suggestions regarding designing and development of curriculum. b) Conducting meeting at various levels to make strategies for improving teaching methods. c) Using innovative, effective and learner friendly teaching methods. d) Use of audio-visual aids to promote better understanding and clarity of concepts. e) Upgradation and modification of existing infrastructure especially laboratories and library. f) Devoting adequate time for revision through class tests and mid-semester examinations. g) Remedial classes are conducted for weak students to strengthen the fundamentals and concept clarity.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Skill Development	11/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	275	26

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Fashion Designing & Merchandising	18
MS	Computer Science	5
MS	Information Technology	4
BCA	Computer Applications	37
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is regularly collected from stakeholders and analyzed to get useful inputs for further improvement of the institution. (a) Feedback from stakeholders is an important stimulus for the institution to start new courses. Based on feedback collected, proposals are sent to the UGC for starting new courses. (b) Through feedback we get valuable suggestions for improving teaching methods. (c) It also motivated to organize workshops and lectures that help the learners in many ways. (d) Upgradation of existing infrastructure has been initiated after analysing the feedback from stakeholders.

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

##### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Teaching Skills	1500	229	229
BCom	Managerial Skills	675	323	323
BCA	Computer Skills	540	141	141
BSc	Research & Development	1500	189	189



BVoc	Skilled Development	100	82	82
MSc	Employability Skills	300	77	77
MCom	Employability	120	63	63
PGDCA	Computer Skills	40	6	6
PG Diploma	Skill Development	100	14	14
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	939	167	36	0	39

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
85	68	367	20	5	7

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college is well known for its academic excellence. A good number of students secure top University positions. Special support is provided to meritorious students and those preparing for various competitive exams. The college takes remedial measures by holding special classes for advanced learners and slow learners. Information regarding the change in syllabi is also notified to the students. The college makes policies and frames strategies in cultural and sports activities. The college has Central Association, a body representing the voice of students. Dean Youth Club takes care of all the students taking part in cultural activities. Grievance Redressal Cell heard the problem of the students. Antiragging cell helps the new entrants from not being harassed by their seniors. Moreover additional academic support and flexibility in examination are provided to students taking part in cultural and sports activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1106	36	31:1

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
58	42	16	4	11

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr Mrs Kiran Arora	Principal	Best Educationist Award
2019	Dr Mrs Kiran Arora	Principal	Rastriya Paratiba Award
2019	Dr Mrs Kiran Arora	Principal	Mahila Shakti Shiromani Award
2019	Dr Mrs Kiran Arora	Principal	Bharat Vidya Rattan Award
2019	Dr Mrs Kiran Arora	Principal	Dr APJ Abdul Kalam Education Excellence Award
2019	Dr Mrs Sunit Sharma	Associate Professor	Sahitya Ratnakar Sanmaan
2019	Dr Mrs Sunita Sharma	Associate Professor	Shanti Samriti Hindi Sahitya Sewi Sanmaan
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	103206	Semester	26/06/2019	08/07/2019
BCom	108506	Semester	27/05/2019	29/06/2019
BCA	107206	Semester	29/05/2019	28/06/2019
BSc	108606	Semester	28/05/2019	08/07/2019
MA	218204	Semester	29/05/2019	24/07/2019
MCom	217604	Semester	27/05/2019	26/07/2019
MSc	206704	Semester	20/05/2019	24/07/2019
PGDCA	303502	Semester	12/06/2019	24/07/2019
PG Diploma	304102	Semester	22/05/2019	26/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- The college is recognized as a premiere institute of learning as it promotes academic excellence.
- The college frames its academic calendar for each session as per the guidelines given by the university.
- The Principal holds various meetings with the Planning Forum and the heads of various departments to monitor the academic performance of students.
- Mid semester examination and class tests are conducted continuously to monitor the performance of students.
- Along with the traditional method of teaching i.e. through chalk and talk, use of smart boards are also encouraged.
- Assignments, practical work, seminar

and projects are a regular feature of continuous internal Evaluation. • Question papers of Mid Semester Examination are fully in accordance with University pattern. • Transparency and continuous evaluation are the basic and foremost features of the college. • Satya Prem 24 K gold medals are awarded to the university toppers. • Other students with outstanding achievements are awarded with medals, shields and certificates.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is provided by the University and the college strictly and consciously follows the guidelines which include admission, registration, class schedule etc. Examination schedules are provided by the University. The examination committee holds the mid semester twice a year to evaluate the performance of the students.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://pcmsdcollege.com/courses/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
217604	MCom	Employment Skills	31	31	100
217504	MSc	Employability	18	17	94.44
206704	MSc	Computer Skills	5	5	100
208604	MSc	Computer Skills	4	4	100
21804	MA	Research and Development	5	5	100
103206	BA	Employability Skills	70	53	75.71
108506	BCom	Managerial Skills	149	128	85.9
107206	BCA	Computer Skills	38	37	97.36
103206	BSc	Competitive Skills	17	15	88.3
108606	BSc	Employability Skills	28	28	100
103206	BSc	Employability Skills	22	15	68.18
114901	BVoc	Employability Skills	11	8	72.72
115001	BVoc	Computer Skills	10	5	50

303502	PG Diploma	Computer Skills	6	6	100
304102	PG Diploma	Self Employment	6	6	100
304602	PG Diploma	Self Employment	8	8	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://pcmsdcollege.com/feedback-form/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
8 Days Training Programme (Workshop)	Department of Cosmetology	16/11/2018
Workshop on "Reception Make up"	Department of Cosmetology	31/01/2019
Workshop on "HD Party Makeup"	Department of Cosmetology	04/02/2019
One day Workshop on 'Hair and Skin Care product Knowledge'	Department of Cosmetology	11/02/2019
One Day Workshop on "Skin Treatment Derma Abrasion"	Department of Cosmetology	25/03/2019
One Day Workshop on 'Nail Extension'	Department of Cosmetology	26/03/2019
Seminar on Healthy diet	Department of Cosmetology	29/03/2019
10 Days Training Programme on "Bridal Makeup and skin care Treatment"	Department of Cosmetology	10/04/2019
Seminar on 'Creativity and Innovation'	PG Department of Fashion Designing	14/09/2018
Seminar on "Designing Skills and Entrepreneurship of Budding Designer"	PG Department of Fashion Designing	15/11/2019

Workshop on 'Best Out Waste'	PG Department of Fashion Designing	19/01/2019
Workshop on 'Fashion Art'	PG Department of Fashion Designing	15/11/2018
Income Tax Day Celebration (Aspects of E Filing)	PG Department of Commerce and Management	24/07/2018
Seminar on " Personality Enrichment"	PG Department of Commerce and Management	29/08/2018
Workshop on "career Counselling by IBT"	PG Department of Commerce and Management	24/09/2018
Workshop on Latest Teaching Pedagogy	PG Department of Commerce and Management	22/05/2018
Workshop on "Career Guidance"	PG Department of Computer Science IT	27/09/2018
Seminar on "Cyber Security (Knowledge about cyber security)"	PG Department of Computer Science IT	12/10/2018
Workshop on Computer Hardware	PG Department of Computer Science IT	28/01/2018
Workshop on "Personality Development"	PG Department of Computer Science IT	09/02/2019
Workshop on 'Film making and script writing'	Department of TV Video Production	06/06/2019
Guest Lecture on the topic of 'Gender Inequality'	PG Department of Economics	28/02/2019
International Yoga Day Celebration	Department of Cosmetology	21/06/2018
Workshop on "Product Knowledge"	Department of Cosmetology	23/08/2018
One Day Workshop on "Rebonding"	Department of Cosmetology	22/09/2018
One Day Workshop on "Hair Colouring"	Department of Cosmetology	12/10/2018
Workshop on "Zumba"	Department of Cosmetology	01/11/2018
Workshop on "Self Defence"	Department of Cosmetology	02/11/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					

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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Punjabi	1	1.11
International	Political Science	1	4.19
International	Computer Science	7	2.72

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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	5
Economics	3
History	1
Political Science	1
Mathematics	2
Economics	3
Punjabi	1

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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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No Data Entered/Not Applicable !!!

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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	8	1	21
Presented papers	11	23	0	0
Resource persons	0	4	0	0
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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally Tree Plantation	NCC	2	50
Swacch Bharat Summer Internship	NCC	2	40
Flag Day Celebration to celebrate War Memorial Day	NCC	1	4
Spark V	NCC	1	4
Slogan Writing Competition on Literacy Day	NSS	5	45
Sad Bhawna Divas	NSS	4	200
Mahatma Gandhi Martydom	NSS	4	50
Youth Parliament Screenma in Debate	NSS	1	1
World Hepatits Day	Youth Club	15	100
Lohri Dhiyan Di	Youth Club	30	200
Inter College Painting Competition	Youth Club	2	7
Lecture on Aids/HIV	Red Cross	5	60
Poster Making Competition on Aids/HIV	Red Cross	4	20
Poster making Drug Abuse	Red Cross	4	25
Lecture on Female Foeticide	Red Cross	6	40
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic Day Camp	Participation Certificate Shield	Government of Punjab	1
Prime Minister Rally	Participation Certificate	Department of NCC	2
Swachh Bharat Summer Internship	Appreciation Certificate Shield	Panchayat Village Bolina	40
District Shooting Championship	Gold Medal	Army	1
Cadet Welfare Scholarship	Scholarship Worth Rs. 6000	Department of NCC	2
Inter Batalion Shooting Championship	Bronze Medal Cash Prize Worth Rs. 5000	Department of NCC	1
Independence Day	Appreciation Trophy Certificates	Government of Punjab	4
Daughters Day	Guest Editor for One Day	Dainik Jagran	2
Inter College Painting	Consolation Prize	NGO Pehal	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NCC Punjab Girls Battalion	International Yoga Day	1	36
Tree Plantation Drive	NCC	Rally Tree Plantation Drive	2	50
Swachh Bharat Summer Internship Programme	NCC	Cleanliness Drive	2	40
Voter Awareness Programme	NSS	Information about EVM	8	180
Open Mike	Youth Club/Dainik Jagran	Talk Show	15	100
Project Smart City	NSS	Lecture	50	400
Mission Sahasi	Youth Club/ABVP	Self Defence Training Camp	10	70
Green Diwali	Youth	Lecture by SDM	20	200



Safe Diwali	Club/District Administration	Mr. Paramvir Singh I.A.S		
National Voters Day	Youth Club/District Administration	Demonstration of the Process "How to make voter cards "	6	60
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Projects	UG/PG 46 Students	College	45
Certification Course	PG 13 Students	College	45
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training Programme	Project	07 Services Company (PG Department of Computer Science and IT)	01/09/2018	31/10/2018	46
certification Programme	Certification Course	07 Services Company ( PG Department of Computer Science and IT)	01/09/2018	31/10/2018	13
Training Programme	Industrial Training	Innovative Knits Parmeshvari Silk(Ramtex) Sport King Industry Raj Darries Industry Ganpati textile NS Knitting Industry Super fine Knit Institute Nahar Spinning	01/06/2019	31/07/2019	38

		mills. JCT Industry ,Ldh. Heena Industry Cosmo Printing Parmeshvari Tex. Akita Empex Gor			
Training Programme	Workshops or Seminars	9 Institute of Beauty Wellness Salonspa. (Cosmetology)	16/11/2018	23/11/2018	32
Training Programme	Workshops or Seminars	Milano International Institute of beauty wellness. Jalandhar. (Cosmetology)	10/04/2019	20/12/2019	34
Salon Visit	Workshop	Milano Derma Center (Cosmetology)	13/10/2018	13/10/2018	32
Salon Visit	Workshop	VLCC (Vandana Luthra Curls and Curves) Company. (Cosmetology)	28/03/2019	28/03/2019	32

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Milano (International Institute of Beauty wellness)	19/07/2018	On the job training, Guest Lectures/workshops by their experts, Man power hiring	32
Milano (Derma 'n' Aesthetic Clinic)	29/10/2018	On the job training, Guest Lectures/Workshops by their experts, Man power hiring	32
99Institute of Beauty Wellness Salonspa	01/08/2018	On the job training, Guest Lectures/Workshops by their experts	32
Orane	05/03/2018	On the job training, Guest Lectures/Workshops by their experts	34

90 Degree Salon	10/07/2018	On the job training, Guest Lectures/Workshops by their experts, Manpower hiring	32
07 services (project)	13/10/2018	To provide industrial training to the students in all major IT courses like Android, Python, PHP, SEO, Codelgnitor ,laravel, wordpress, Red Hat Linux, CCNA, CCNP, CCNA Security, Angular JS, Java, C/C Photoshop, Cooreldraw etc.	46
07 Services (Certificate Course)	13/10/2018	Personality Development classes, Training in the college Campus, After Completion of the Training Program certificates will be awarded.	13
Samunder Fabrics	15/02/2018	On the job Training, Man Power hiring, Workshops and Seminars, Job placements	38
Neva	06/08/2018	On the job Training, Man Power hiring, Workshops and Seminars Job placements	38
Duke	12/10/2018	On the job Training, Man Power hiring, Workshops and Seminars Job placements	38
Nitra	24/08/2018	On the job Training, Man Power hiring, Workshops and Seminars Job placements	38
Sportking	22/12/2018	On the job Training, Man Power hiring, Workshops and Seminars Job placements	38

Eveline International	23/02/2018	On the job Training, Man Power hiring, Workshops and Seminars Job placements	38
International Institute Fashion Designing	24/09/2018	On the job Training, Man Power hiring, Workshops and Seminars Job placements	38
Knitwell Apporels Pvt.Ltd.	10/09/2018	On the job Training, Man Power hiring, Workshops and Seminars Job placements	38
Punjab Leather Federation, Jalandhar	04/01/2018	Job Placement Placement Training	180
Drish Shoes Ltd.	07/02/2018	Counselling Skill Development Job Placement Awareness of Operations Skill Development	180
Raghu Exports	14/02/2018	Interview Preparation Job Placement Skill Development	180
Sunil Tondon Associates, Jalandhar	12/03/2018	Interview Preparation Job Placement Maintenance of Accounting Software Filling of Returns	180
Anoop Joshi Associates	12/03/2018	Counselling Job Placement Maintenance of Accounting Software Filling of Returns	180
Umesh Dada Co, Jalandhar	15/03/2018	Counselling Job Placement Maintenance of Accounting Software Filling of Returns	180
Saurabh Aggarwal Associates	01/06/2018	Interview Preparation Job Placement	180
No file uploaded.			

#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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65000000

60178252

## 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

## 4.2 – Library as a Learning Resource

## 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIMBUS Campus Care	Fully	3.0	2016

## 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	30296	4981292	727	213157	31023	5194449
Reference Books	7574	1245323	102	38822	7676	1284145
Journals	59	122082	5	1000	64	123082
Digital Database	2	19470	0	0	2	19470
CD & Video	57	2550	0	0	57	2550
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## 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## 4.3 – IT Infrastructure

## 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	241	13	241	1	1	5	24	10	0
Added	10	0	10	0	0	0	0	0	0

Total	251	13	251	1	1	5	24	10	0
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#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Yoga and Body Fitness	<a href="https://youtu.be/O46La7r51hA">https://youtu.be/O46La7r51hA</a>
Skill oriented courses of Fashion Designing	<a href="https://youtu.be/rVtmvCXSSvO">https://youtu.be/rVtmvCXSSvO</a>
Appreciation for Excellence in NCC activities	<a href="https://www.facebook.com/PCMSDCollege/videos/brigadier-i-ms-parmar-giving-group-commander-appreciation-certificate-and-award-/388950868288240/">https://www.facebook.com/PCMSDCollege/videos/brigadier-i-ms-parmar-giving-group-commander-appreciation-certificate-and-award-/388950868288240/</a>
Fashion show Adviteeya	<a href="https://youtu.be/mYyI0rAfhGE">https://youtu.be/mYyI0rAfhGE</a>
Jyotica Tangri, Bollywood Playback Singer, alumni of college.	<a href="https://youtu.be/TjOMxTrdLcg">https://youtu.be/TjOMxTrdLcg</a>
Convocation of PCM S.D. College for Women	<a href="https://youtu.be/Bljc91X_Czg">https://youtu.be/Bljc91X_Czg</a>
Admission and Canvassing	<a href="https://youtu.be/bicPFu3qZ48">https://youtu.be/bicPFu3qZ48</a>
Dance performance by students	<a href="https://youtu.be/f_7-rHp4hhw">https://youtu.be/f_7-rHp4hhw</a>
B.A.B.Ed (4 years Integrated Course) in PCM S.D. College for Women	<a href="https://youtu.be/akgTlRqgfjw">https://youtu.be/akgTlRqgfjw</a>
Placement Cell of College	<a href="https://youtu.be/E_ZgXJEHqde">https://youtu.be/E_ZgXJEHqde</a>
Satya Prem Gold Medal 2019 winners	<a href="https://youtu.be/2HN7Fbow3I">https://youtu.be/2HN7Fbow3I</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1500000	792783	0	0

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The policy of the college is to ensure the availability of latest equipment and up to date infrastructure in the campus. Suitable budget is allocated every year for the maintenance of various facilities. Regular meetings of various committees are held to monitor the optimum use of infrastructure which is accessible to the students and staff of the college. Infrastructural requirements of the departments are submitted to Purchase Committee and Maintenance Committee in the form of proposal which is later on approved by the Principal, and Management of the college. IT infrastructure is augmented regularly to promote the use of technology. The college believes in marching forward with use of ICT. 251 computers with internet facility are available in the college campus. Latest softwares, 5 Smart Class rooms with interactive boards, interactive panels, visualizers, projectors, Mimeo pads Stylus and Mimeo Pad Pen are being used effectively in the campus. Augmentation and

upgradation of the existing infrastructure is an ongoing activity. The maintenance of the infrastructure is done with the active participation of the teaching and nonteaching staff. Many committees have been constituted for this purpose. All the departments are required to maintain its Stock Register. Annual stock checking is conducted at the departmental level. The college has Lab Assistants and Lab Attendants to ensure proper upkeep of the various labs including computer center. They provide regular support services relating to computer hardware and software. They also ensure the allotment of WiFi passwords to the faculty members. They are also undertaking the task of repairing sensitive gadgets and equipments. Sometimes the maintenance work is outsourced to appropriate outside agencies as well. The college has separate libraries for Main Block and IT Block. The library remains open from 9 a.m. to 4 p.m. on working days. There is a browsing centre in the library for students as well as teachers. Library Heads regularly inspect the condition of the library stock. The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exams.

<https://pcmsdcollege.com/infrastructure/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit and Need Base Concession	306	1618580
Financial Support from Other Sources			
a) National	SC/BC Scholarship and From NGOs	288	4777502
b) International	Nil	0	0

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Development Projects Training on PHP and Android	01/09/2018	16	1
Certification Courses	01/09/2018	13	1
Guest Editor	06/09/2018	2	1
Salon Visit	13/10/2018	45	1
8 Days Training on Hair Colouring	16/11/2018	48	1
3 Weeks Training	15/12/2018	2	1
Salon Visit	28/03/2019	41	1
10 Days Training	10/04/2019	46	1

Workshop on Film Making	26/06/2019	42	1
Bhangra and Western Dance Classes	10/04/2018	33	1
Embroidery Classes	16/04/2018	18	1
Stitching Classes	16/04/2018	18	1
Fabric Painting	16/04/2018	16	1
Bridge Course	16/04/2018	12	1
Hair Care, Skin Care	28/05/2019	30	1
Bridge Course	16/04/2018	12	1
Bridge Course	16/04/2018	12	1
TALLY	25/04/2018	31	1
Cooking, Mocktails and Snacks	30/04/2018	15	1
TALLY	02/05/2018	24	1
Cooking without Fire	07/05/2018	15	1
Yoga Meditation	16/07/2018	87	1
Personal Counselling	16/04/2018	320	1
Personal Counselling	16/07/2018	170	1
Career Counselling	09/08/2018	206	1
Career Counselling	22/03/2019	148	1
Career Counselling	14/09/2018	33	1
Career Counselling	11/09/2018	56	1
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive Coaching Class (IBT)	28	200	12	71
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	2



## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Concentrix	105	17	Different Organizations	71	71
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	9	B.Sc Non Medical	Department of Mathematics and Science	5 Institutions	PG and B.Ed
2019	4	B.Sc Computer Science	Department of Mathematics and Science	3 Institutions	M.Sc and Diploma in Aviation and Hospitality and Travel Management
2019	4	B.Sc Economics	Department of Mathematics and Economics	2 Institutions	MBEIT and PG Diploma in Software Engineering
2019	5	BA	Department of Office Management	1 Institution	PG Diplomas
2019	1	BA	Department of Dance	1 Institution	PG in Dance
2019	1	BA	Department of Music	1 Institution	Master in Music Vocal
2019	12	B.Sc Fashion Designing and PG Diploma	Department of Fashion Designing	1 Institution	M.Sc Fashion Designing
2019	42	B.Com	PG Department of Commerce	10 Institutions	PG, LLB, IELTS and CA
2019	5	M. Com	Department of Commerce	3 Institutions	B.Ed
2019	4	BA	Department of Fine Arts	2 Institutions	PG Diploma, B.PEd and BBF
2019	5	BA	Department of Sports	2 Institutions	PG Department

					of Cosmetology, B.PEd
2019	2	Diploma in TV & Video Production	Department of TV & Video Production	2 Institutions	PG Diploma in Mass Comm unication and GBM Graduate Diploma
2019	17	BCA	PG Department of Computer Science	6 Institutions	PG and PG Diplomas
2019	14	BBF	Department of Cosmetology	3 Institutions	BBF and Training
2019	23	BA	PG Department of Economics	8 Institutions	PG, B.Ed, PGDCA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
Any Other	11
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Mini Marathon	District	2
Taekwondo Training Camp	District	3
Judo (U25) (U18)	District	7
Basketball	District	1
Table Tennis (U25)	District	2
Table Tennis (Open District)	District	2
Judo Senior	District	7
Table Tennis 2nd Punjab Ranking Jalandhar	State	1
Table Tennis 3rd Punjab State Ranking Amritsar	State	2
Table Tennis 4th Punjab State Ranking Mohali	State	2
Table Tennis 59th Punjab State Pathankot	State	2
Table Tennis U25 State Games Mansa	State	1

Wrestling	State	1
Boxing	State	1
Judo 40th Punjab State Patiala	State	1
Taekwondo SC DF National Games	National	2
Squash Racket HCL 75th National	National	2
Table Tennis 80th Junior Youth National	National	1
Boxing Khelo India Boxing Championship	National	1
Yoga	Inter College	6
Chess	Inter College	5
CrossCountry (10 Km)	Inter College	6
Squash Racket	Inter College	6
Table Tennis	Inter College	5
Badminton	Inter College	5
Wrestling	Inter College	1
Boxing	Inter College	2
Judo	Inter College	6
Taekwondo	Inter College	2
Wrestling at Dr. BAM University	Inter University	1
Boxing at Udaipur	Inter University	1
Squash Racket at Manipal University	Inter University	3
Plantation Drive	College Level	70
Independence Day Function	District Level	20
Investiture Ceremony	College Level	100
World Hepatitis Day	College Level	150
Talent Finding Competition	College Level	300
Glorious Event of Raksha Bandhan with Police Officials	District Level	40
World Literacy Day	College Level	50
Nukkad Natak 'Vehegi' performed by Red Arts Group	College Level	100
'Open Mike' on the life of Amrita Pritam	College Level	200
'Swachhta Abhiyaan' in a Unique Way	College Level	9

Oath of Cleanliness	College Level	400
Student Editor of 'Dainik Jagran'	State Level	2
Participation in 'Spectrum '2018' Lyallpur Khalsa College	College Level	10
4 Days camp on 'Self Defence' by ABVP	College Level	80
Zonal Youth Festivals, G.N.D.U	University Level	50
Doaba Youth Festival	College Level	40
'My Campus' Program organized by AIR	College Level	300
Green Diwali Celebrations	College Level	150
Inter Zonal Youth Festival, G.N.D.U	University Level	20
Lohri Dhiyan Di	College Level	500
'My City, My Love', a campaign to make Jalandhar A Smart City	College Level	135
Pahal Painting Competition	District Level	4
Participation of students in Science Fair in KMV College, Jalandhar City	College Level	10
Basant Celebration in College	College Level	300
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold Medal	National	1	0	1055	Dikshya Narang
2018	Gold Medal	National	1	0	1060	Anjali
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Leaders are not born but are made by their behaviour. To inculcate the leadership quality in students and to give them a feel of functioning of the administrative body, the central association was formed. It is the largest student body of the college with 81 members elected every year through personal interviews and their contribution to the college committed to implant discipline, honesty, courteousness, functionality, diligence etc. It aims at empowering students with confidence and leadership qualities.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the institution has Registered Alumni Association Registered No.DIC/JAL87/201617 dated 17.05.2016 Office Bearers Patron Dr. Mrs. Kiran Arora Incharge Mrs. Sangita Sharma President Mrs. Divya Budhia Gupta Vice President Ms. Rekha Kashyap Secretary Ms. Shaina Sharma Joint Secretary Ms. Pranika Stage Secretary Ms. Kirti Kundra Press Secretary Dr. Mrs. Neena Mittal Treasurer Mrs. Naiya Arora Executive Members Mrs. Devinder Johal Mrs. Sushma Sharma Mrs. Kanwaljeet Kaur Mrs. Sukhbeer Toor Ms. Daminderdeep Ms. Manjinder Mrs. Priya Mahajan Mrs. Madhuri Pushkarna Ms. Vandana Bansal Following staff members have been assigned to perform the duty during the whole session. Mrs. Sangita Sharma Mrs. Tripta Handa Mrs. Sushma Sharma Mrs. Geeta Kahol Mrs. Alka Sharma Mrs. Sunita Bhalla Mrs. Shivani Sharma Dr. Lovely Sharma Mrs. Divya Budhia Gupta Ms. Nidhi Datta Functions of the Associations Alumni Association organizes old student's meet REUNION regularly. The main idea behind this meet is to revive and rejoice the old memories of the students who have passed out from this prestigious institution. The objective is to reconnect and revitalize the connection our alumnae felt with PCM S.D. College. Our alumnae include women working in Banks, Government Offices, Multinational Companies, Civil Services and Teaching Professions. Alumnae of the college are cordially invited to join the Reunion programme. Duties are allocated and are circulated amongst teaching and nonteaching staff of the college. Competitions and games are conducted during the function. Alumnae are given the opportunity to express their feelings about their alma mater and give suggestions for the improvement of the institution. Some of them agreed to sign MOU with the institution to provide practical exposure to the students. For the First time in REUNION2016, PCM SD, Alumnae Spotlight Vol I. was released to provide a forum to form new friendships and relationships with the alumnae and also help them interact with and get connected to each other.

5.4.2 – No. of enrolled Alumni:

368

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The meeting of Alumni Association is organised once in a year and various activities like guest lectures on Domestic Violence, Women Empowerment and poem recitation etc are held.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college promotes the culture of decentralization and participative management in all the activities. Decentralization The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. Principal Level Principal, being the head of the institution and Chairperson of the IQAC, in consultation with the Planning Forum different committees for planning and implementation of different nominator academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the

IQAC and the Planning Forum. Faculty Level Faculty members are given representation in various committees/cells/clubs nominated by the Principal.

Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different committees/club which have been nominated by Principal i.e. • Planning Forum • Placement and Counselling Cell • Personality Development Cell • Discipline Committee • Examination Committee • Unfair Means Committee • Central Association Grievances Redressal Cell • Go Green Club • Youth Club • Entry in Service Cell • Canteen Committee • NCC • NSS • Red Cross Student Level Head Girl of the Central Association and President of Youth Club are the members of IQAC. Students are empowered to play important role in different activities. Functioning of different incharges of students' Central Association (listed below) further reinforces decentralization. • Head Girl (PG UG) • Vice Head Girl • Secretary • Joint Secretary • Treasurer • Discipline Committee • President Youth Club • Vice President Youth Club • Secretary • Joint Secretary NonTeachings Staff Level Nonteaching staff are represented in the examination, admission and counselling and IQAC. Suggestions of nonteaching staff are considered while framing policies or taking important decisions. Participative Management The institution promotes the culture of participative management at the strategic level, functional level and operational level. Strategic level: The Principal, Governing Body, Planning Forum and the IQAC are involved in defining policies and procedures, framing guidelines and rules and regulations pertaining to admission, examination, discipline, grievance, support services, finance etc Functional level: Faculty members shares knowledge among themselves, students and staff members while working for a committee. Principal and faculty members are involved in joint research and have published papers. Operational level: The Principal interacts with university and external agencies and faculty members. She maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> <li>• University is the only authority to set curriculum of various courses and the college follows those guidelines</li> <li>• Some faculty members are members of University Bodies. They attend University meetings to discuss the curriculum related to various streams.</li> <li>• Faculty members are also actively involved in making proposals for new courses programmes for skill orientation of the students.</li> <li>• Work load distributions as per specialization of faculty members.</li> <li>• Up gradation of departmental infrastructure is taken care of by the heads of the departments.</li> <li>• Inclusion of field work, industrial visit and educational excursion in both</li> </ul>

undergraduate and postgraduate levels.

- Complementing traditional written examination with project work and seminar presentation based evaluation.

Teaching and Learning

The college has made conscious efforts to make the learning process more student centric. Various support structures and systems are in place for the teachers to inculcate skill based learning in the students. • Highly qualified and dedicated faculty. • Healthy interaction between students and faculty members which goes beyond class rooms. • The college pays intensive care for the teaching and learning schedules to provide quality education and the same is ensured by preparing well planned Calendar, Time Tables, Lesson Plans and Internal Assessment Tests. • Various support structures and systems are available for the teachers to inculcate skill based learning in the students. • Lecture method of teaching is supplemented with audio and video aids such as slides, overhead Projector, Video, AUDIO CDS, Models, Charts, Demonstrations, Guest Lectures, seminars group discussions etc. • ELearning is also promoted among the students. • Workshops, Industrial Training, Industrial Visits Exhibitions, Fashion Show Career Fairs are organized for the students of Professional courses.

Examination and Evaluation

The college has a well framed internal system of teaching, higher learning and evaluation Constructive steps are being taken to modify the evaluation system after taking stock of its effectiveness in the previous years. • Two semester examinations of three hours duration in each subject along with the practical examination and viva voce are conducted. • Examination Committee of the college ensures smooth conduct of examination. • Continuous evaluation through different methods like Internal Assessment Test, Assignments, Presentations, Projects, Group Discussion and midsemester examination. • Multiple choices and objective type questions are included in assignments to prepare the students for competitive exams. Transparency is maintained in evaluation process. Flexibility in examination schedule is provided to

	<p>students participating in sports, extracurricular activities and in case of emergency. Parents are informed about the performance of the students after midterm.</p>
<p>Research and Development</p>	<ul style="list-style-type: none"> <li>• Faculty members are encouraged to apply for Minor and Major Research Projects. Several minor projects have been funded by UGC.</li> <li>• Faculty members are motivated to procure higher studies like M.Phil, Ph.D</li> <li>• Faculty members and students are inspired to participate in Seminars, Conferences, Workshops, Publish Research work in Journals. 32 faculty members attended workshops/conference in 20182019.</li> <li>• Principal motivates heads of departments to conduct National Level Seminars, Workshops and Inter Departmental Seminars on current and vibrant issues.</li> <li>• In the year 201819, 22 Research papers were presented and 9 published by the faculty members in International Journals notified by UGCWebsite.</li> </ul>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<ul style="list-style-type: none"> <li>• Fully equipped library with automation facilities.</li> <li>• College has three different blocks main block, IT block ,School Collegiate block</li> <li>• Library subscribes to the NList scheme of INFLIBNET, which enables faculty and students to assess valuable eresources and download study material from websites falling under UGCINFLIBNET.</li> <li>• Faculty and students also have an access to OPAC Online Public Access of the library for online material for teaching and learning.</li> <li>• Well equipped Computer Labs, Smart Class Rooms, LCDs, Projectors, Printers Podium</li> <li>• Scanners Printers are available for computer aided teaching and to enrich teaching learning experience.</li> <li>• 24X7 WiFi facility is available in the college for the students and teachers.</li> </ul>
<p>Human Resource Management</p>	<ul style="list-style-type: none"> <li>• The top management, Head of the Institution and the Administrative Office have developed mechanism to take care of human resources and to make them comfortable as well as to make them efficiently work to the fullest so that their potential is utilized properly in the overall growth of the institution.</li> <li>• The institution plans professional development programs for the personality development of the students.</li> <li>• Administration supports the</li> </ul>



faculty and the students with necessary and relevant material to optimize their work. • Faculty and staff are encouraged to participate in self development programs and research. • Regular meetings are being conducted by the Planning Forum of the college to discuss issues related to the welfare of the staff and the students.

Industry Interaction / Collaboration

The details of linkages/MOUs/Collaborations established by the college with institution of National Importance/Other University/Corporate. • The Institute regularly collaborates with GNDU, for various activities like curriculum development , faculty development program, holding of examinations, Evaluation of answer sheets, question paper setting Youth Festivals. • The institute has collaboration with Hospitals like Civil hospital DAV Ayurvedic College to celebrate various days like World Aids Day, World Hepatitis Day etc. • The institution has linkages with Fastway for training of students of Mass Communication Video Production. • The institution organizes various seminars on traffic rules in association with Punjab Police Traffic police of Jalandhar. • The institution works in collaboration with District Administration to organize various functions eg. Voters Awareness, Swachhta Abhiyaan ,Smart City Project, Spark fair, Independence Day, Green Diwali , National Voters Day. • The institute regularly works in association with NGO's like Pahal. • The institution regularly participates in the events organized by the local colleges. • The college also collaborates with local schools. It provides a platform to the School students to showcase their talent.

Admission of Students

• Admissions are made according to the directions and conditions laid down by the University. • College Prospectus is available at the reception office. • The Admission and Counseling Committee guides the students in selection of courses keeping in mind the interests of the students and eligibility conditions laid down by the college/university. • Screening Committee, which is a part of Admission

and Counseling Committee, scrutinizes the forms and checks the eligibility conditions. • The Admission Committee is divided into several teams and these teams personally visit the schools institutes to familiarize the students about the courses offered by the college. • Skill development classes for the students from various schools are organized during summer vacations.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> <li>• The vision and mission of the college is uploaded on the institutional website.</li> <li>• Achievements of the college are also uploaded on the college website.</li> </ul>
Administration	<ul style="list-style-type: none"> <li>• The Principal interacts with Governing Body members as well as teaching and nonteaching staff through emails.</li> <li>• All important administrative information is regularly uploaded on website</li> <li>• The college is connected through highspeed internet of bandwidth of 10mbps.</li> <li>• Facility of 24 hrs baseline connection is provided</li> <li>• Bio metric attendance for the staff members.</li> </ul>
Finance and Accounts	<ul style="list-style-type: none"> <li>• The Accounts of the institution are maintained through Tally Software.</li> </ul>
Student Admission and Support	<ul style="list-style-type: none"> <li>• Student Admission is carried out online through the university software.</li> <li>• Smart Classrooms with ICT tools (Interactive Boards, Interactive Panel, Memo Pad, Projectors ,Computers, Podium , Visualizer)</li> </ul>
Examination	<ul style="list-style-type: none"> <li>• The form for University examination is now filled online and the details need to be submitted in both soft copy and hard copy .</li> <li>• The award lists of Practical examination for the various classes are also uploaded on Guru Nanak Dev University site.</li> </ul>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Seminar on 'E Filing'	Seminar on 'E Filing'	24/07/2018	24/07/2018	25	10
2018	Seminar on personality enrichment	Seminar on personality enrichment	09/08/2018	09/08/2018	30	12
2018	Lecture on green Diwali -Safe Diwali	Lecture on green Diwali -Safe Diwali	06/11/2018	06/11/2018	30	10
2018	FDP on Investor Awareness	FDP on Investor Awareness	16/11/2018	16/11/2018	20	12
2018	Lecture on teaching pedagogy	Lecture on teaching pedagogy	20/11/2018	20/11/2018	40	10
2018	Seminar by diasporas writers	Seminar by diasporas writers	20/01/2018	20/01/2018	40	12
2018	Lecture by diasporas writers	Lecture by diasporas writers	29/01/2018	29/01/2018	30	12

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Induction Program at G.N.D.U Amritsar	7	28/05/2019	26/06/2019	7
Short term Course on Advancements in Garments Technology, NIT Jalandhar	7	22/05/2019	26/05/2019	7
Faculty development	6	01/05/2019	07/05/2019	7

Program at HMV on Visual a Performing Arts				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
81	79	41	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Study Leave, Duty Leave, Maternity Leave and FDP	Housing Facility, FDP and Maternity Leave	Scholarships, Library Facility, Installment Fee Payment, Fee Concession and Economical Bus Facility

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

For financial Management and resource mobilization the college depends on the grants received from DPI (Pb.) and UGC. Any deficit in the annual budget is met by the Management . The college also makes efforts to secure additional funds from ICSR, HRD, local bodies and politicians. For all expenditure the institution is subjected to regular internal and external audits as per norms. The institution believes in the optimum use of resources to avoid misuse of finance . The accounts are methodically audited on regular basis . Internal audits are conducted by the accountants appointed by the management who perform a detailed check of every transaction. The audit report is prepared . The audit report is then forwarded to the management . It is carried out by Chartered Accountant of Management and the DPI.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mr. PC Markanda, Mrs. C.M Markanda, Mr. Harish and Mrs. Neera Seth	414400	Encouragement to meritorious and needy students
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal Faculty Members
Administrative	Yes	AG Department Government of	Yes	SD Management Committee

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- In the session 201819 Parent Teacher association successfully worked for the students who faced educational issues in the classroom as well as in the homes. Extra attention was provided to solve their problems.
- Vocational counseling and guidance was done for the betterment of the students.

## 6.5.3 – Development programmes for support staff (at least three)

- Orientation and training programs are conducted from time to time.
- ERP classes are provided to the staff members to motivate them for their usage in teaching process.
- Internet access is available to all.
- Yoga and meditation sessions are organized from time to time.
- PG Department of Computer and IT organized a training program for clerical staff on Digital Awareness.
- The Administrative Office and Account office are fully computerized. To update their knowledge, computer training is provided through short term courses to the staff.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of New Courses • B.Voc (Web Designing and development, Fashion Designing and Product Development).
- Introduction of new subject at UG level: Mass Communication and Video Production.
- Proposal for Advanced Diploma in Beauty and Body Fitness.
- Proposal for B.A/B.Ed 4 years integrated course.
- Proposal for online certificate course in different streams from IIT Bombay.
2. ' Satya Prem ' 24 K Gold Medal is given to the students bagging top position in the Guru Nanak Dev University examination.
3. New land has been purchased for building spacious auditorium and well equipped Research Centre adjacent to the college campus.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Orientation Programme	12/07/2018	12/07/2018	12/07/2018	250
2018	Plantation Drive	21/07/2018	21/07/2018	21/07/2018	130
2018	Rally Tree Plantation Drive	24/07/2018	24/07/2019	24/07/2019	50
2018	Industrial Visit	04/08/2018	04/08/2018	04/08/2018	40
2018	Run Against Drugs	04/08/2018	04/08/2018	04/08/2018	100
2018	Career Launcher Programme	08/08/2018	08/08/2018	08/08/2018	150

2018	Seminar on Personality Enrichment	09/08/2018	09/08/2018	09/08/2018	153
2018	Lecture on Soft Skills	20/08/2018	20/08/2018	20/08/2018	200
2018	Workshop on hair care skin care Product Knowledge	23/08/2018	23/08/2018	23/08/2018	50
2018	Quiz Competition	29/08/2018	29/08/2018	29/08/2018	25
2018	Talent Finding Function	25/08/2018	25/08/2018	25/08/2018	42
2018	Slogan Writing Competition	08/09/2018	08/09/2018	08/09/2018	40
2018	Workshop on Career Counseling	14/09/2018	14/09/2018	14/09/2018	33
2018	Seminar on creativity and Innovation	14/09/2018	14/09/2018	14/09/2018	150
2018	Personality Development life skills camp	10/09/2018	10/09/2018	19/09/2018	35
2018	Workshop on Hair Rebonding	22/09/2018	22/09/2018	22/09/2018	50
2018	Workshop on Hair Coloring	22/09/2018	22/09/2018	22/09/2018	50
2018	Workshop on Career Guidance (IT Department)	27/09/2018	27/09/2018	27/09/2018	100
2018	Swachhta Abhiyaaan	28/09/2018	28/09/2018	28/09/2018	7
2018	Essay Writing Competition	29/09/2018	29/09/2018	29/09/2018	30
2018	Seminar on Cyber Security	12/10/2018	12/10/2018	12/10/2018	100
2018	Visit to Milano Academy	12/10/2018	12/10/2018	12/10/2018	50

2018	Participation in Spectrum (Inter College)	12/10/2018	12/10/2018	12/10/2018	30
2018	Zonal Youth Festival GNDU	28/10/2018	28/10/2018	31/10/2018	44
2018	Run for Unity	31/10/2018	31/10/2018	31/10/2018	50
2018	Workshop on Zumba in LPU	01/11/2018	01/11/2018	01/11/2018	55
2018	Workshop on Self Defence	02/11/2018	02/11/2018	02/11/2018	50
2018	Lecture on Green Diwali	06/11/2018	06/11/2018	06/11/2018	100
2018	Seminar on Designing Skills and Entrepreneurship of Buddy Designer	15/11/2018	15/11/2018	15/11/2018	56
2018	Faculty Development Programme on investor awareness	16/11/2018	16/11/2018	16/11/2018	20
2018	FDP on Teaching Pedagogy	20/11/2018	20/11/2018	20/11/2018	30
2018	Spark Fair V	18/12/2018	18/12/2018	19/12/2018	45
2019	Workshop by Career Launcher	16/01/2019	16/01/2019	16/01/2019	100
2019	Lecture on Interview skills	17/01/2019	17/01/2019	17/01/2019	60
2019	Workshop on Best out of Waste	19/01/2019	19/01/2019	19/01/2019	70
2019	Workshop at Make Up studio	31/01/2019	31/01/2019	31/01/2019	50
2019	Workshop by Orane Institute	04/02/2019	04/02/2019	04/02/2019	50
2019	Cancer WalkAthon	10/02/2019	10/02/2019	10/02/2019	50
2019	Innovation Calculation Competition	23/02/2019	23/02/2019	23/02/2019	30

2019	Seminar by AOL in English Speaking	27/02/2019	27/02/2019	27/02/2019	150
2019	One Day Workshop on Hair Cutting	20/03/2019	20/03/2019	20/03/2019	50
2019	Workshop on latest Teaching Pedagogy	22/03/2019	22/03/2019	22/03/2019	148
2019	Lecture on Gender Inequality	28/02/2019	28/02/2019	28/02/2019	30

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day	08/03/2018	08/03/2018	50	0
4 days camp on Self Defence training held in collaboration with ABVP	23/10/2018	28/10/2018	70	0
"Lohri Dhiyan Di" celebrated in collaboration with Fly-UdaanZindagi Ki Trust	12/01/2019	12/01/2019	200	0
Guest Lecture on Gender Inequality by P.G Department of Economics	28/02/2019	28/02/2019	100	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

? The college has sincerely taken up the issues of environmental awareness. It is making dedicated efforts for reducing greenhouse effect and air pollution. ? The college spreads awareness regarding the "SWACH BHARAT ABHIYAAN". ? Three types of bin facility have been put in the campus for segregating disposal of waste. ? NSS Volunteers go door to door to create awareness regarding the environment amongst the rural people. ? The college undertook a rally regarding



"No use of Plastic". ? NSS Volunteers planted saplings in the rural areas to sustain greenery. ? The college encourages the students to avoid using plastic bottles and bags. It promotes reusable products such as glass bottles, reusable bags and cups, etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Rest Rooms	Yes	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	16/04/2018	2	Free Tally Classes	To teach Tally and Computer to newly admitted commerce students	62
2018	1	0	02/07/2018	1	Free Yoga Classes	Yoga and Meditation Training	51
2019	1	0	05/04/2019	1	Education students about the use of EVM devices	How to use EVM	54
2018	1	0	14/12/2018	2	Free Computer classes for Senior Citizens	<ul style="list-style-type: none"> <li>• Basics of computer</li> <li>• Sending Email</li> <li>• Browsing</li> <li>• Downloading</li> </ul>	12

2019	1	0	15/04/2019	1	Preadmission free coaching classes	To teach students and make them familiar with the subjects to be taken	14
2019	1	0	15/04/2019	1	Free Stitching and Tailoring classes	Sewing and cutting	52
2018	0	1	16/07/2018	1	Cleanliness and Tree Plantation Drive	<ul style="list-style-type: none"> <li>• Tree Plantation</li> <li>• Drug Abuse</li> <li>• No to Plastics</li> <li>• Save environment</li> </ul>	40
2018	0	1	24/07/2018	1	Mission Tandurust	<ul style="list-style-type: none"> <li>• Tree Plantation</li> </ul>	54

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<ul style="list-style-type: none"> <li>• Prospectus</li> <li>• Identity Card</li> </ul>	01/06/2018	<p>At the beginning of the session through Orientation programme, code of conduct is conveyed to the teaching and nonteaching staff as well as students. The college expects all its members to work in a spirit of cooperation and harmony to remove unpleasant altercations, conflicts through peaceful negotiation. Students are expected to maintain the discipline and dignified manner of behavior inside as well as outside the college campus. "THE COLLEGE IS OURS" the students are to develop this feeling in their mind and help in keeping the college property in good shape. It is mandatory for all students to carry their ID cards to their college daily. Students are</p>

expected to make use of academic, cocurricular and extracurricular facilities available to the optimum levels. Students are encouraged to make use of library. The institute expects them to foster a wellorganized, respectful and collaborative environment.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Guest Lecture by Diasporic writers from U.S.A and Canada organized by Punjabi Department	27/01/2018	27/01/2018	100
Orientation Programme for new entrants addressed by Principal Madam	12/07/2018	12/07/2018	250
NukkadNatak 'Vehengi' performed by the artists of Red Arts Group organized by Youth Club	22/09/2018	22/09/2018	100
4 days camp on Self Defence Training was held in collaboration with ABVP	23/10/2018	28/10/2018	70
Rally and Tree Plantation Drive	24/07/2018	24/07/2018	50
Run Against Drugs	04/08/2018	04/08/2018	100
Teacher's Day Celebration	05/09/2018	05/09/2018	600
National Seminar on Swami Vivekananda	15/09/2018	15/09/2018	200
Run for Unity	31/10/2018	31/10/2018	100
Lecture on Swami Vivekananda's Birth Anniversary	12/01/2019	12/01/2019	100
Youth Day Celebration	12/01/2019	12/01/2019	60

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Say No to Plastic ? Triple Bin facilities ? Use energy efficient light bulbs (CFLs or LED bulbs) ? Rain water harvesting projects ? Best out of waste by PG Department of Fashion Designing

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Practice 1 Title of the Practice Holistic Development of the Student's Personality**  
**Goal of the Practice** The main goal of the institute is to imbibe the appropriate values to the students to build a class of intellectually, morally and globally competent skilled human resources. The context The college offers a variety of courses at graduate and post graduate level in pure Arts, Natural Sciences, Dance, Fashion Designing, Commerce, B.Voc, B.A/B.Ed and Cosmetology. The Practice

- We have the practice to involve the maximum number of students in several activities to exploit their innate talents. The college Youth Club provides opportunities to the students to exhibit their talent.
- Discipline is the refining fire by which talent becomes ability.
- Central Association – an Apex Body instills the values of Leadership, Discipline and sense of responsibility, honesty, duty consciousness and commitment.
- The community oriented programmes such as Red Cross, NCC, NSS strive to engender feelings of Patriotism and Sympathy under the banner "Not Me But You".
- The 'Go Green club' is designed to protect environment for years to come.
- We celebrate all important festivals.
- HawanYajna and Sarswati Poojan are performed every year to pay gratitude and homage to the deity of Knowledge, Art and Creativity.
- The Sports Department gives sufficient opportunities for the growth of budding sports persons.
- To enthuse the students with the vibrant cultural heritage and with Patriotism, Morning Assembly is conducted every Monday.
- Last but not the least, the college motto 'Do Your Job Well' is the driving force behind the work culture and success story of the institution. Doing ones job with full dedication and sincerity is the best form of worship of God.

**Evidence of Success**

- Evidence of Success is visible in the academic excellence in terms of university top and meritorious positions bagged by the students.
- Students won prize and trophies in Zonal and InterZonal Youth Festival.
- Sports achievements in different categories are the indicators of the great performance of Sports Wing.
- Enormous activities performed by NCC, NSS, Red Cross Units concerning environment social problems are few evidence of our success.
- Our top ten positions in the university. Every year good number of students pass out with distinction. Institution has been marked as a centre of excellence in the field of education as well as spreading humanistic values in the region.

**Problems Encountered and Resourced Required**

**Practice 2 Title of the Practice Competitive Academic Environment through ICT**  
**Goal of the Practice** The institution creates competitive academic environment by optionally using modern tools and innovations in teaching and learning process. The context The institution is making its best efforts to create competitive academic environment by continuous enrichment of teaching and learning through the medium of ICT and other technological advancement. The Practice

- ICT culture is introduced in teaching and learning process. All the major departments of the college IT, Commerce, Fashion Designing, Economics, English, Fine Arts have also this facility, we can boast of 5 smart classrooms. Students are taught through multimedia content related to their syllabus.
- ICT based administration is adopted in the institution to promote paperless culture.
- CCTV cameras have been installed in the college to keep a watch on the activities of the students as well as the entry of the outsiders.
- LCD televisions have also been installed at various places for recreation and information of the students.
- The college has a virtual library. Students can use the browsing centre in the library and download ematerial related to their curriculum. INFLIBNET System is operative in the library.
- The college has introduced a course in T.V Video Production.
- Wellequipped smart classrooms with interactive board, mimio pad, mimio pad pen, projector, laptop, etc.
- Dynamic website developed in PHP language which is used to give information of college, various departments, their achievements and events.
- Bio -metric machine is installed that helps in automation of attendance of the employees

and can help in tracing the in and out time of employees and total work duration. Evidence of Success Significant improvement can be noticed in the functioning of the college, by using ICT in documentations and data management. Problems Encountered and Resourced Required Slow speed of computers, signal problems in interne, various thread, load shelding are some of the problems traced by majority of the students and faculty.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://pcmsdcollege.com/about-us/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Empowerment of women and holistic development necessity for the very development of a society, since it enhances both the quality and the quantity of Human Resources available for development. Our mission is to advocate and innovate sustainable social developments and to promote universal humanitarianism like : 1. Academic Excellence is thought to be a very high - prioritized achievement in today's society. The college is well known for its "Academic Excellence". A good number of students secure Top Position in University. 2. To encourage the student's performance in academics, 24 Caret pure 'Satya Prem Gold Medals' are awarded to the university toppers at Graduate and Post Graduate level. 3. Liberal Fee Concession and scholarships are guaranteed by the college to the economically weak and academically deserving students. The facility of payment in installments is also provided on merit cum need basis. 4. Efficient and affordable transportation is an important driver in economic growth in rural area. Our college is providing bus services at low cost to the students from rural area. 5. Special support is provided to meritorious and weak students and the students who are preparing for various competitive exams. 6. Only Girls College got permission to start Four Years Integrated B.A/B.Ed course in 201920. 7. The only college having indoor shooting range.

Provide the weblink of the institution

<https://pcmsdcollege.com/about-us/>

### 8.Future Plans of Actions for Next Academic Year

The institution has a long term Planning for the growth and development that in reflected in its Perspective Plan. The Internal Quality Assurance Cell (IQAC) of the college takes initiatives in the preparation of the prospective plan. The institutional head and IQAC considers the quality indicators of Criterion determined by NAAC. The framework of plan is inclined towards the development of the institution that refers to the quality sustenance and quality enrichment. It intends to cover social, economic and spatial development. The following points focuses on the institutional perspective plan for the next five years: • Institutional Social Initiatives o To initiate cleanliness drive under SWACH BHARAT ABHIYAAN. o To encourage the use of more Ecofriendly measures. o To implement the existing awareness programs on environmental issues. o To enhance social extension activities through NCC, NSS and development clubs and societies. • Welfare Programs o Evolve schemes for the welfare of Teaching staff. o Introduction of new Research Centre for Minor and Major Projects of teachings staff. o Explore housing benefits for more NonTeaching staff. o To have more tie ups with NGO's to offer more scholarships to needy students. • Administrative o Infrastructural development. o Interactive feedback, analysis and monitoring. o Offer specific and targeted training. IQAC Plan of action to be decided upon at the beginning of the year • Academics o To ensure higher standards in education

with constant academic up gradation and evaluation. o To plan new UGC approved courses : Integrated B.A/B.Ed(4 years)and B.Voc (Website designing Development and Tailoring Merchandising). o To organize interdisciplinary seminars, workshops and conferences. o Addoncourses: To increase the number of options/electives for students. o To start certification cum training of computer programs (Website and App Development) through outsourcing. • Development Programs and Collaborations o Firm up collaborations with more companies and leading industries for career counseling. o To hold more programs for faculty Development. o To initiate vocational training of the students under the various schemes of community colleges. o To tie up with professional and institutional bodies. • Research and Innovations o To organize more number of seminars/conferences at the National and International Level. o To enhance research funding by sending proposals for Minor and Major Research Projects. o To explore possibilities for active industry participation for various vocational courses o To motivate the faculty members to engage themselves in research work. o To install solar power plant to save energy. o To initiate digitized management system. o Educational linkages in terms of more MOU with premier institutions. • Holistic Development o To focus on holistic development of the students by giving them opportunities and training in their areas of interests and talent. o To encourage students to participate compulsorily in the activities conducted by Finishing School.